



To: **Members of the Cabinet**

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 20 June 2017 at 2.00 pm**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

A handwritten signature in black ink that reads "Peter Clark".

Peter Clark  
Chief Executive

June 2017

Committee Officer: **Sue Whitehead**  
Tel: 07393 001213; E-Mail: [sue.whitehead@oxfordshire.gov.uk](mailto:sue.whitehead@oxfordshire.gov.uk)

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### **Membership**

#### *Councillors*

Ian Hudspeth	<i>Leader of the Council</i>
Mrs Judith Heathcoat	<i>Deputy Leader</i>
Lawrie Stratford	<i>Cabinet Member for Adult Social Care</i>
Steve Harrod	<i>Cabinet Member for Children &amp; Family Services</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Property &amp; Cultural Services</i>
Yvonne Constance OBE	<i>Cabinet Member for Environment</i>
David Bartholomew	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health &amp; Education</i>
Mark Gray	<i>Cabinet Member for Local Communities</i>

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.*

*Date of next meeting: 18 July 2017*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, or

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note opposite

## 3. Minutes (Pages 1 - 8)

To approve the minutes of the meeting held on 25 April 2017 (**CA3**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. Petitions and Public Address

## 6. Transition Fund - May 2017 (Pages 9 - 38)

*Cabinet Member:* Local Communities

*Forward Plan Ref:* 2017/031

*Contact:* Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Report by Assistant Chief Executive (**CA6**).

In February 2016 the Council agreed to set aside £1m for creating a 'one off' fund to provide pump priming to support Children's Centres. It was agreed that a cross party

group of county councillors would consider maximum benefit of this fund and bring proposals back to Cabinet for decision.

The working group have considered the applications under the third round of bids against the criteria outlined in the guidance notes with recommendations to Cabinet.

***The Cabinet is RECOMMENDED to:***

***(a) approve funding for the following bids:***

- (i) Ambrosden 4 Children (Ambrosden Children's Centre);***
- (ii) Donnington Doorstep (Florence Park Children's Centre);***
- (iii) St Johns Church (Grove & Wantage Children's Centres);***
- (iv) HBC Superdads (Marston Northway Children's Centre);***
- (v) Henley Baptist Church (Rainbow Children's Centre);***
- (vi) Abingdon Baby Café (North Abingdon Children's Centre);***
- (vii) Abingdon Carousel (South Abingdon Children's Centre);***
- (viii) Sunshine Centre (Sunshine Children's Centre);***
- (ix) Witney Churches (Witney Children's Centre).***

***(b) Approve the asset transfer for the following proposal:***

- (i) Afflah Nursery (Florence Park Children's Centre).***

***(c) Approve funding for the following bids subject to buildings and leases being resolved:***

- (i) Friends of Britannia Road (Britannia Road);***
- (ii) The Kings Church (South Didcot).***

***(d) Decline funding for the following bids:***

- (i) Aspire & Nature Effect;***
- (ii) St Mary's Church, Chipping Norton.***

***(e) Approve the maximum 12 months' rent free period for the following buildings:***

- (i) Ambrosden;***
- (ii) South Abingdon.***

## **7. Provisional 2016/17 Revenue and Capital Outturn (Pages 39 - 94)**

*Cabinet Member: Finance*

*Forward Plan Ref: 2017/001*

*Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)  
Tel: 07584 909518*

Report by Chief Finance Officer (CA7).

The report sets out the provisional revenue and capital outturn position for 2016/17 and shows how actual expenditure and income for the year compares to the budgeted position. Figures shown in the report reflect those included in the Council's Statement of Accounts for 2016/17. The draft Statement of Accounts were authorised for issue on 31 May 2017, subject to external audit. The final Statement of Accounts will be submitted to the Audit and Governance Committee on 6 September 2017 following

external audit and certification by the Director of Finance.

***The Cabinet is RECOMMENDED in respect of the 2016/17 outturn to:***

- (a) note the provisional revenue and capital outturn for 2016/17 along with the year end position on balances and reserves as set out in the report;***
- (b) approve the creation of the Deprivation of Liberty Safeguards Reserve as set out in paragraph 94;***
- (c) approve the virements as set out in Annex 2a;***
- (d) RECOMMEND Council to approve the virements greater than £1.0m for Children, Education & Families, Environment and Economy, Social & Community Services and Strategic Measures as set out in Annex 2a;***
- (e) agree that the surplus on the On-Street Parking Account at the end of the 2016/17 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2017/18 financial year.***

## **8. Staffing Report - Quarter 4 - 2016 (Pages 95 - 100)**

*Cabinet Member:* Deputy Leader

*Forward Plan Ref:* 2016/147

*Contact:* Sarah Currell, HR Manager – IBC Interface, Tel: 07867 467793

Report by Director of Human Resources (**CA8**).

This report gives an update on staffing numbers and related activity during the period 1 January 2017 to 31 March 2017. It gives details of the actual staffing numbers at 31 March 2017 in terms of Full Time Equivalents. These are shown by directorate in Appendix 1. In addition, the report provides information on the cost of posts being covered by agency staff.

***The Cabinet is RECOMMENDED to note the report.***

## **9. Appointments 2017/18 (Pages 101 - 112)**

*Cabinet Member:* Leader

*Forward Plan Ref:* 2017/002

*Contact:* Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Report by Director of Law & Governance (**CA9**).

The report asks the Cabinet to consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions. The report reflects the basis on which appointments to the respective bodies have been made in the past and, subject to any adjustments that may be considered appropriate, invites the Cabinet to agree arrangements for filling the councillor places on those bodies.

The schedule (**detail to follow**) only refers to those appointments which are the direct responsibility of Cabinet to make. There are other outside body appointments that are the responsibility of the Remuneration Committee or local processes as appropriate.

***The Cabinet is RECOMMENDED to:***

- (a) agree appointments to the bodies set out in the Annex to this report;***
- (b) agree that following a review of appointments a further report is submitted to the October meeting of Cabinet.***

## **10. Forward Plan and Future Business (Pages 113 - 116)**

*Cabinet Member: All*

*Contact Officer: Sue Whitehead, Committee Services Manager Tel: 07393 001213*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA10**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

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# Agenda Item 3

## CABINET

**MINUTES** of the meeting held on Tuesday, 25 April 2017 commencing at 2.00 pm and finishing at 3.13 pm

**Present:**

**Voting Members:** Councillor Ian Hudspeth – in the Chair  
Councillor Rodney Rose  
Councillor Mrs Judith Heathcoat  
Councillor Nick Carter  
Councillor Melinda Tilley  
Councillor Steve Harrod  
Councillor Lorraine Lindsay-Gale  
Councillor David Nimmo Smith  
Councillor Lawrie Stratford  
Councillor Hilary Hibbert-Biles

**Other Members in Attendance:** Councillor Brighthouse (Agenda Item 6)  
Councillor Nick Hards (Agenda Items 6 & 7)  
Councillor Gill Sanders (Agenda Item 8)

**Officers:**

Whole of meeting	Peter Clark (Chief Executive); Sue Whitehead (Resources Directorate)
Part of meeting	
Item	Name
6	Sarah Jelley (Resources Directorate)
7	Katy Jurczynszyn (Resources Directorate)
8	Hannah Farncombe, Deputy Director Children's Social Care
9	Lorna Baxter, Director of Finance
10	Ian Dyson, Assistant Chief Finance Officer (Assurance)

*The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.*

**30/17 MINUTES**

(Agenda Item. 3)

The Minutes of the meeting held on 14 March 2017 were approved and signed as a correct record.

**31/17 QUESTIONS FROM COUNTY COUNCILLORS**

(Agenda Item. 4)

Councillor Howson had given notice of the following question to Councillor Harrod:

“How many ofsted inspections of schools in Oxfordshire have taken place since August 2016 and what were the outcomes by maintained and academy/free school status?”

Councillor Harrod replied:

“There have been 46 published inspections of state-funded schools in Oxfordshire since August 2016 (not including monitoring inspections).

The outcomes have been as follows:

	Type of school	maintained	academy	Free school
<b>Overall effectiveness of school</b>				
Outstanding		2	2	0
Good		25	8	0
Requires Improvement		3	3	0
Inadequate		1	2	0
<b>total</b>		31	15	0

Total Inspections: 46.”

Supplementary: Councillor Howson referred to the 4 outstanding and 3 inadequate schools and in light of the information provided asked the Cabinet Member whether he agreed that the thousands having to be spent in relation to the car parking levy and discussions about the future governance of Oxfordshire by the Labour controlled city council could have been better spent on addressing the educational needs of Oxfordshire children? Councillor Harrod agreed with this view.



### **32/17 PETITIONS AND PUBLIC ADDRESS**

(Agenda Item. 5)

The Leader of the Council has agreed the following requests to address the meeting:-

Item 6 – Councillor Nick Hards, local councillor for Didcot West;  
Councillor Liz Brighthouse, Opposition Leader

Item 7– Councillor Nick Hards, Shadow Cabinet Member for Finance

Item 8 – Councillor Jean Fooks (not present), Liberal Democrat Spokesperson at the invitation of the Leader; Councillor Gill Sanders, Shadow Cabinet Member for Children’s Services

### **33/17 COMMUNITIES FUND**

(Agenda Item. 6)

In February 2017 as part of the budget papers council agreed £250k 'one off' funding for a pilot communities fund. Cabinet had before them a report outlining the proposed approach and options for a locally managed grant scheme and the draft grant guidance and criteria.

Councillor Nick Hards, local councillor for Didcot West, highlighted paragraphs 6 and 7 of the report expressing concerns over the need for matched funding that could cause bids difficulty in terms of timing. He suggested that approvals could be subject to matched funding being gained throughout the year not just at the time of the bid. It was important that Councillors be able to club together in an area to support a larger project. Finally he suggested that there was a potential disparity in fixing funding to a fixed proportion for each division rather than looking at the needs of areas. Councillor Hudspeth replied that match funding was strongly encouraged but not a key criteria. Members were to be encouraged to pool resources as necessary.

Councillor Brighthouse, Opposition Leader, highlighted a number of matters. Firstly, she would have liked it to be made very clear that the funding was being made available to mitigate some of the issues of austerity. She would have preferred to see greater targeting of disadvantaged groups. Councillor Brighthouse supported the concerns expressed by Councillor Hards over match funding. It may have been better to focus on the funding as seed corn for projects to get them off the ground. She would have liked the allocation to have taken into account some element of the levels of disadvantage across the County. Councillor Brighthouse highlighted what she saw as an anomaly that would allow fee paying schools in Oxfordshire to apply for funding as they all carried charitable status. She strongly believed that organisations with substantial reserves should not receive money from the fund. It was a small pot and we must ensure it goes to those people who need it. Finally Councillor Brighthouse commented that she was against councillors being put into a position of having to engage in getting funds for local groups.

Councillor Hudspeth, in moving the recommendations noted that the fund allowed local councillors to make local decisions for their local areas.

Cabinet during discussion supported the recommendations noting that lessons would be learnt from the recent Transitions Fund process.

**RESOLVED:** to approve the Grant Guidance, Grant Application and Locality Meeting Terms of Reference.

### **34/17 2016/17 FINANCIAL MONITORING & BUSINESS STRATEGY DELIVERY REPORT - FEBRUARY 2017**

(Agenda Item. 7)

Cabinet considered the penultimate report in a series for the 2016/17 financial year reporting on revenue and capital spending against budget allocations, including virements between budget heads and capital programme approvals.

Cabinet also had before them an addenda correcting references to paragraph number in the recommendations set out in the report.

Councillor Nick Hards, Shadow Cabinet Member for Finance, analysed the position as set out in the report commenting that it was much as he would have expected at this point. The final outturn was getting better as the result of a great deal of effort. However he had some concern that some actions were a blunt tool, for instance the freeze on recruitment. He highlighted the underspend in E&E and queried whether in part it was because the staff were not there to carry out the work and whether this was counter productive for residents. Councillor Hards highlighted a number of areas of overspend and noted the use of reserves that could not continue indefinitely.

Cabinet Members responded to the detailed points made.

Councillor Stratford, Cabinet Member for Finance highlighted the contents of the report and moved the recommendations noting the corrections set out in the addenda.

**RESOLVED:** to:

- (a) note the report;
- (b) approve the 2017/18 virements set out in Annex 2b;
- (c) approve the debt write off in paragraph 41;
- (d) note the impairment of the debt detailed in paragraph 42;
- (e) note the Treasury Management lending list at Annex 3;
- (f) approve the Fees and Charges set out in Annex 6;
- (g) approve the changes to the Capital Programme set out in Annex 7b and 7c;
- (h) approve the contractual commitment for construction of the Didcot Great Western Park Primary School (Chalkhill), with a total budget of £7.150m as set out in paragraph 65; and

- (i) approve the £3.3m National Productivity Investment Fund Programme set out in paragraph 67 for inclusion in the capital programme.

### **35/17 ADOPT THAMES VALLEY**

(Agenda Item. 8)

Cabinet considered a report that sought approval for plans for Oxfordshire County Council to join and host the Regional Adoption Agency (Adopt Thames Valley) as a shared service with the other partner authorities.

Councillor Fooks was unable to attend due to another commitment and Councillor Hudspeth read a statement from Councillor Fooks to say how much she has enjoyed her time on the Corporate Parenting panel and how very impressed she has been with the work of officers on the panel. In particular the Oxfordshire Adoption service had an excellent reputation and it was very good news that this expertise would be shared with the other partners in the new Thames Valley Adoption service.

Councillor Gill Sanders, Shadow Cabinet Member for Children's Services, echoed Councillor Fooks comments about the excellent officers noting their excellent work with adopted and foster children. It was best that the County Council take a leading role and would be a good outcome for the children but also financially for the Council. However she noted that the funding details were not yet confirmed and she expressed concern that in subsequent years the County Council not incur unreasonable expenses. Councillor Sanders also She commended the work of Councillor Tilley as Cabinet Member for Children & Family Services in looking after the needs of children and hoped that her successor would do an equally good job.

Councillor Tilley, in introducing the report and moving the recommendations paid tribute to the work of Hannah Farncombe. She praised the low breakdown of placements rate and highlighted the importance of keeping the Adoption Support System.

Hannah Farncombe responded to the concerns raised over the financial costs noting that under the transition arrangements there was additional funding over the next couple of years and that the intention was that to ensure that the County Council funding remained no more than currently. However this had to be balanced against the desire to see an increase in adoption. Hannah Farncombe confirmed that there would be no reduction in adoption support. In response to a question from a Cabinet member Hannah Farncombe gave an assurance that the County Council could continue to monitor its own performance within the larger partnership.

During discussion Cabinet welcomed the recommendations but stressed the need for careful monitoring to ensure a strong performance. It was suggested that Oversight Board reports be shared with Cabinet members and Corporate Parenting Panel members.

**RESOLVED:** to:

- (a) agree to join and host Adopt Thames Valley; and
- (b) if not concluded by 25 April Cabinet meeting, Cabinet are asked to give delegated approval for the transitional budget arrangements to the Director of Children's Services in consultation with the Lead Member.

### **36/17 FIT FOR FUTURE PROGRESS REPORT**

(Agenda Item. 9)

Cabinet had before them an update on the Council's new transformation programme, Fit for the Future. It set out the structure of the programme, progress on the programme to date and the investment funding to deliver the programme.

Councillor Rose moved the recommendations. Cabinet stressed the importance of working alongside councillors and Councillor Lindsay Gale advised that with regard to property aspects it was early days and that the intention was to fully engage with all councillors following the elections. The important beneficial effect for County Council customers was highlighted the internal transformation would deliver savings and an efficient and effective service with the positive effects felt externally.

**RESOLVED:** to:

- (a) note the report;
- (b) note the use of the £3m Transition Fund and £0.4.m from Children's Services to support the Fit for the Future Programme; and
- (c) approve the creation of a £3m budget provision in the Capital Programme to support the Fit for the Future Programme.

### **37/17 BUSINESS MANAGEMENT & MONITORING REPORT FOR QUARTER 3 - APRIL 2017**

(Agenda Item. 10)

Cabinet had before them a report providing details of performance for quarter three 2016-17 for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Councillor Rose moved the recommendations. Cabinet commended the generally positive position in 20 out of the 24 indicators and noted that those in the red were moving in the right direction. I

**RESOLVED:** to note the performance set out in this report, and the ongoing work to improve business management and reporting.

### **38/17 DELEGATED POWERS - APRIL 2017**

(Agenda Item. 11)

Cabinet noted the following executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i).

It is not for scrutiny to call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
23 February 2017	Sapling Project, Recovery Based Supported Accommodation	Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules for the grant of a further 12 month contract until 2 October 2018 to Oxford Homeless Pathway Limited to provide drug and alcohol recovery-based support services to the Council for Service Users to help maintain their abstinence from drugs and/or alcohol dependency ("the Sapling Project Contract") at a cost of £41,590.00.	To ensure continuity of service provision while the new service is being procured.
3 March 2017	Provision of Care Services for People with a Learning Disability provided by the Camden Society	Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules for the grant of an extension to the current contract to 16 January 2018 to Camden Society to provide Care Services for People with a Learning Disability at a cost of £465,014.	To ensure that there is service continuity and provision for the residents during the improvement/re-provision programme
10 April 2017	Provision of	Approved an	To ensure

	<p>Learning Disability Respite Services – Saxon Way</p>	<p>exemption from the full tendering requirements under OCC's Contract Procedure Rules for the grant of an award of contract from 10<sup>th</sup> April 2017 to 9<sup>th</sup> May 2018 to Brandon Trust to provide respite services for people with a Learning Disability from premises in Saxon Way in Oxford City at an estimated cost of £518,000</p>	<p>continuity of service provision while the new service is being procured.</p>
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**39/17 FORWARD PLAN AND FUTURE BUSINESS**

(Agenda Item. 12)

The Cabinet considered a list of items for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

**RESOLVED:** to note the items currently identified for forthcoming meetings.

..... in the Chair

Date of signing ..... 2017

Division(s): N/A
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## **CABINET – 20 JUNE 2017**

### **Transition Fund for Community Initiatives for Open Access Children's Services**

#### **Report by the Assistant Chief Executive**

#### **Introduction**

1. The Council is currently developing a brand new service for 0-19 year olds which will combine children's social care and early intervention in one seamless service, removing the need for children and families to be referred between the two.
2. As part of the council's continuing investment in early intervention, new teams of 'locality workers' will advise and support staff who continue to provide universal services to children and families throughout Oxfordshire – such as teachers in schools, health workers and staff in early years settings. The approach will ensure that children at risk who require support are identified as early as possible and appropriate services are provided to them and their families.
3. Alongside these developments, the council has been holding positive discussions with local communities, town and parish councils and the voluntary sector to encourage community-led solutions for delivering open access services for children and families. The aim is for these local solutions to complement the funded service as part of a safe and effective system that ensures support for the most vulnerable families, while harnessing the work of schools, health services, voluntary and community groups as part of a wider early intervention approach.
4. The 2016/17 budget agreed by Council in February 2016 included the creation of a 'one off' £1m fund to provide pump priming to support community-led solutions for delivering open-access services for children and families.
5. A cross party group of county councillors has been established to consider the maximum benefit of this fund. Councillors were nominated for this group by the party leaders. The group consists of Cllrs Stratford, Mathew, Gray, Hards and Fawcett.
6. The group has agreed terms of reference agreed previously at Cabinet on 20 September and is chaired by Councillor Stratford, the Cabinet Member for Finance. Cabinet approved the guidance and grant application form set out in Annexes 1 and 2 of this report.

## **Transition Fund Approach**

7. The purpose of this £1m fund is to provide pump priming grants to communities to enable them to create sustainable solutions for open access children's services. The approach will be flexible recognising the different needs across the county. Through the current support provided to community groups, individual solutions will be developed with differing funding requirements.
8. The working group was keen to ensure that the process is open and transparent allowing as many groups as possible to access the funding. It was felt that a grant scheme would be the most appropriate way to ensure this.
9. Any proposals for funding will need to be supported by a business plan that includes all of the relevant information requested in the guidance document.

### *Grant Criteria*

10. The following are the key criteria used when assessing proposals:
  - Sustainable solution for open access children's services in the local community
  - Ability to self-fund in the long-term, as outlined in the business case
  - Clearly defined costs and timescales for implementation
  - Evidence of the need for the project
  - Community buy-in
  - Engagement, partnership working and collaboration
  - Projects must benefit Oxfordshire communities, be inclusive and provide good value for money.
  - To what extent we can have confidence that the project will have a lasting impact, beyond the funding period.
11. In addition to these criteria, the motion from the 12 July Council to only fund those centres at danger of closing resulting from the changes in Children, Education and Families transformation project was upheld.
12. The full list of criteria is contained within the guidance set out in Annex 1 along with the types of organisations that can apply and also the types of projects and organisations that are not eligible to apply for funding.
13. Grants will be awarded on a one-off basis but expenditure can be phased over a period of up to three years.



### *Process*

14. The first round of applications closed on the 21 October 2016. In this round 17 bids were submitted for consideration.
15. The second round of applications closed on the 9 January 2017. In this round 20 bids were submitted for consideration.
16. A future round was agreed at 20 December Cabinet and this third and final round of applications closed on the 14 April 2017. In this round 14 bids were submitted for consideration.
17. The applications were assessed by the cross party working group against each of the criteria outlined in the guidance notes at Annex 1.
18. Applicants, along with their local county councillor will be notified by e-mail of the Cabinet decision.
19. Applicants will only have the first year of funding transferred initially with subsequent years funding subject to monitoring compliance.
20. Successful applicants will be expected to comply fully with the monitoring requests from the council and signing of the funding agreement will be viewed as acceptance of these requests.
21. Any unspent grant funding will be recovered by the county council.
22. In addition to the grant funding criteria, the panel were asked to assess the business cases against the 20 December Cabinet decision to offer a defined, short-term rent-free period of up to a maximum of 12 months to support mobilisation, where the business case would otherwise not be viable.

### **Assessment of Applications**

23. Having carefully assessed all the bids received against the established eligibility criteria, the cross party working group are recommending the following nine bids for funding:
  - Ambrosden 4 Children (Ambrosden Children's Centre)
  - Donnington Doorstep (Florence Park Children's Centre)
  - St Johns Church (Grove & Wantage Children's Centres)
  - HBC Superdads (Marston Northway Children's Centre)
  - Henley Baptist Church (Rainbow Children's Centre)
  - Abingdon Baby Café (North Abingdon Children's Centre)
  - Abingdon Carousel (South Abingdon Children's Centre)
  - Sunshine Centre (Sunshine Children's Centre)
  - Witney Churches (Witney Children's Centre)

24. Whilst one proposal was for the future use of the building without applying for transition funding the panel also assessed this on suitability based on the criteria for the transition fund grant. The cross party working group are recommending the following proposal for asset transfer:

- Afflah Nursery (Florence Park Children's Centre)

25. The cross party working group noted that whilst two proposals had robust service delivery, they had on-going buildings and lease negotiations that are integral to the delivery of the project. The following were therefore recommended for an award in principle subject to the conditions outlined.

- Friends of Britannia Road (Britannia Road)
- The Kings Church (South Didcot)

26. There were two bids that the cross party working group felt did not meet the overall eligibility criteria of the grant scheme, and as such Cabinet is recommended to decline their request for funding. These are:

- Aspire & Nature Effect (Florence Park)
- St Mary's Church

27. A summary of all the bids received under the third round of applications for the Transition Fund is included below:

28. **Applicant:** Ambrosden for Children (Ambrosden Children's Centre)  
**Amount:** £5,964 over 3 years  
**Proportion of proposed budget:** 38%

**Overview:** Ambrosden 4 Children wish to fund services for children under five and their families in Ambrosden and surrounding communities.

Ambrosden 4 Children would like to fund the following activities:

- A weekly "Stay and Play"
- A weekly "Mums To Be and Under 1 s"
- A monthly "Rhyme Time".

**Panel feedback:** The panel agreed that the bid appeared to represent very good value for what the bid would provide for the funding requested.

The panel had concerns that if additional funding was received that the full transition funding would not be needed. The panel asked that OCC be notified if any funding is received from other sources and how this alters the business plan.

**Recommendation:** The panel recommend that Cabinet approves this bid for funding.

**Recommendation:** The panel recommend that Cabinet approves a 12 month rent free period.

29. **Applicant:** Friends of Britannia Road (Britannia Road Children's Centre)  
**Amount:** £32,229.50 over 3 years  
**Proportion of proposed budget:** 37%

**Overview:** The Friends of Britannia Road group is looking to create a service for children under five and their families using the space provided within the Britannia Road Children's Centre in Banbury. There are a number of agencies within the buildings; The Children's Centre run by 'The Friends of Britannia Road (already a registered charity); Home-Start (already tenants); MIND (already tenants). The provision of services will be managed by the 'Friends of Britannia Road, who are confident that their complimentary services provide a suitable place for the families of Banbury.

**Panel feedback:** The panel noted that the property issues had not yet been settled and there is some uncertainty over the future of the building.

The panel agreed that the bid should be funded in line with the lease on the building (expected until December 2017) with further funding conditional based upon the project resolving the property issues after that date.

**Recommendation:** The panel recommend that Cabinet approves a year one of £6,414 for funding.

Further funding for years 2 and 3 will be dependent on whether the project has resolved the property issues.

30. **Applicant:** Aflah Nursery (Florence Park Children's Centre)  
**Amount:** £0  
**Proportion of proposed budget:** N/A

**Overview:** Aflah Nursery are looking to expand their existing provision and move into more suitable premises in the vacant Florence Park Children's Centre. Aflah will continue to offer the 15 hours funded places for 3 year olds and 25 hours for eligible 4 year olds. In addition they will offer places for 2 year olds as part of the new provision along with a breakfast club working in partnership with the local café. The nursery will subsidise free open access classes for parents in parenting, teaching phonics, early years ready and writing and paediatric first aid. The Nursery are also offering a crèche and holiday

time activities including stay and play. The midwives will still be able to operate from the building and it is hoped that health visitors and speech and language services would still want to operate from the site.

**Panel feedback:** The panel were supportive of the all-inclusive proposal in that it is meeting a statutory need and safeguards the building for community use as well.

**Recommendation:** The panel recommend that Cabinet approve this proposal.

31. **Applicant:** Aspire & Nature Effect (Florence Park Children's Centre)  
**Amount:** £10,000 over 6 months  
**Proportion of proposed budget:** %

**Overview:** Aspire is seeking a £10k interim grant award from the Transition Fund, to support Florence Park community organisations to develop and implement a locally managed, sustainable, community enterprise for children & families at the vacant Florence Park Centre. The enterprise would be developed under local community ownership over the 6 month period from May to October 2017. Aspire would also oversee the delivery of a sub-contracted programme of regular family support activities in and around Florence Park over the summer period while the enterprise is developed further.

**Panel feedback:** The panel felt the proposal didn't meet the eligibility criteria of the transition fund.

The panel raised further concerns over the viability of the current proposal given that it has now been to the panel three times and no significant change has been seen in the application.

**Recommendation:** The panel recommend that Cabinet decline this bid for funding.

32. **Applicant:** Donnington Doorstep  
**Amount:** £32,239.50 over 3 years  
**Proportion of proposed budget:** 50%

**Overview:** Continuation of Florence Park Children's Centre Services – Donnington Doorstep are seeking £32,239.50 funding over three years to develop and embed our sustainable model for the delivery of community-led, open access children's services for the Florence Park Children's Centre Area.

Doorstep will initially offer 2 open access, sessions per week with the aim of reaching a minimum of 100 people per week. Importantly, through engaging families via the 'drop-in' sessions, we can then offer

specialist support to families who need extra help on a wide range of issues.

**Panel feedback:** The panel noted that the revised bid was to replace the services previously delivered in conjunction with Florence Park CC.

The bid was considered in line with the other two bids received for this site.

The panel felt that there is merit in funding the services which is relative to the amount of funding that the group was receiving from Florence Park Children Centre prior to it being closed (in line with the criteria of ongoing CC provision)

**Recommendation:** The panel recommend that Cabinet approves this bid for funding.

33. **Applicant:** Grove Parish Church (Grove & Wantage Children's Centres)  
**Amount:** £50,000 over 3 years  
**Proportion of proposed budget:** 34%

**Overview:** Each year we will deliver at least 400 hours of universal-access contact time with early-years practitioners for the under 5s and their carer's. With sessions open to all, but actively promoted to those in areas of social deprivation, we expect to have regular contact with more than 100 families initially and to grow this as services expand and new housing is completed.

We are continuing with a basic "Bumps & Beyond" session run by experienced people on a voluntary basis until May 2017 when we will begin to deliver as quickly as practical sessions similar in number and nature to the popular sessions currently delivered to complement rather than compete with existing activities of the voluntary sector. As soon as possible we will increase the number of sessions to better provide sessions across the age range in both Wantage and Grove catchment areas.

**Panel feedback:** Concern was raised by the panel over whether enough back office savings have been achieved as this project is sharing back office functions between two centres.

Further concern was raised over the level of support being received for the Grove provision and external funding.

The panel recognised the need within both areas, especially within Wantage, and felt that overall the bid was a strong proposal.

**Recommendation:** The panel recommended that Cabinet approves a reduced budget of £40,000 phased as:

- £5K for year 1 for each centre (£10K has previously been awarded to the project in an earlier round of the panel)
- £10K for the Wantage centre in years 2 & 3, and the Grove centre to receive £5K in years 2 & 3.

34. **Applicant:** HBC Superdads (Marston Northway Children's Centre)  
**Amount:** £5,940 over 1 year  
**Proportion of proposed budget:** 45%

**Overview:** Superdads would like to provide one of the most popular activities that MNCC was providing monthly: a time for dads, male carers and their children to socialise and play in a safe and enjoyable environment. In this way, Superdads started as a monthly event in January 2017, just after the final Saturdads (Saturday for dads) event at the MNCC in December 2016. In its first four sessions, Superdads has consistently attracted 17-21 parents and carers, and 26-31 children aged 0 to 8, making an average attendance per session of 48 (adults and children).

**Panel feedback:** Panel commended the bid, however raised concerns over how the project is purely voluntary and the sustainability of volunteers.

For this reason, the panel encouraged the group to seek further volunteers and external funding to improve their resiliency and long-term sustainability.

**Recommendation:** The panel recommend that Cabinet approves this bid for funding.

35. **Applicant:** Henley Baptist Church (Rainbow Children's Centre, Henley)  
**Amount:** £8,000 over 1 year  
**Proportion of proposed budget:** 16%

**Overview:** Henley Baptist Church was granted £21,900 in the last round of applications to support its plan to provide universal services for children and families in Henley and the surrounding district following the closure of the Rainbow Children Centre in March 2017.

In the aftermath of that grant being made the church entered a recruitment process in an attempt to identify a suitable person to oversee the project development and sustainability. As a result HBC interviewed several people one of whom had both early years qualifications and experience as a primary school teacher and also management experience in running a public facility (Leisure Centre). She scored very high in all competencies and was our clear choice to become the Manager.

HBC are requesting a further £8,000 in the first year of delivery to help cover the additional cost in employing this person.

**Panel feedback:** The panel agreed that due to the apparent importance of this additional funding in ensuring that this project is a success, that they would support this proposal.

**Recommendation:** The panel recommend that Cabinet approves this bid for funding.

36. **Applicant:** Abingdon Baby Café (North Abingdon Children's Centre)  
**Amount:** £5,000 over 3 years  
**Proportion of proposed budget:** 30%

**Overview:** The Abingdon Baby Café (ABC) is now the only professionally led breastfeeding support group in Abingdon. ABC offer a weekly drop in session held at the parish centre of Our Lady & St. Edmund's RC Church, Oxford Rd, Abingdon from 12.30PM to 2.15PM on Thursdays. They are open to all new families in the Oxfordshire area. Care is free at point of contact. ABC was previously funded through the North Abingdon Children's Centre, and since the closure of this centre no funding has been received to support this important service.

**Panel feedback:** The panel supported the bid and considered it a strong proposal. However, panel encouraged the group to explore opportunities for working with South Abingdon Children Centre community group.

**Recommendation:** The panel recommend that Cabinet approves this bid for funding.

37. **Applicant:** Abingdon Carousel (South Abingdon Children's Centre)  
**Amount:** £30,000 over 3 years  
**Proportion of proposed budget:** 16%

**Overview:** Abingdon Carousel would like to employ a part time coordinator with a minimum of a level three qualification. Initially this would be subsidised by the transition fund but once the service is in place and gains credibility it is expected to extend staff hours with grants for services on a project basis, with some basic core hours covered by the grant from the Town Council.

Abingdon carousel have surveyed well over one hundred users and former users of the centres to ascertain services are most valued and based on the survey results will initially include within the core services: a drop in session with health visitors, a Saturday activity and the drop in with cooking and healthy lunch run in partnership, as it was previously, with Carbon Cutters, an Abingdon volunteer group.

Abingdon Carousel are also covering the area previously served by North Abingdon Children's Centres and will help support at least one session a week in North Abingdon, there is already one group that wants to work on this. With this in mind, the administrator will also talk to a variety of groups and organisations to see if they can find funding to support sessions at other venues. It is expected to steadily extend time table as funding is gained.

**Panel feedback:** The panel agreed that this was a strong proposal, and welcomed that the proposal seeks to in-effect create a community hub.

The panel noted the high level of external funding from Abingdon Town Council and commended the group on securing this.

**Recommendation:** The panel recommend that Cabinet approves this bid for funding.

**Recommendation:** The panel recommend that Cabinet approves a 12 month rent free period.

38. **Applicant:** Sunshine Centre (Sunshine Children's Centre, Banbury)  
**Amount:** £29,889.50 over 3 years  
**Proportion of proposed budget:** 68%

**Overview:** The Sunshine Centre is at the heart of the area it serves and is trusted and respected by the community. Members of the community played an active role in completing a successful lottery bid twenty years ago. Sunshine Centre have a strong network of partnership working with community, voluntary and statutory organisations. This brings a wealth of experience, knowledge, innovative practice, opportunities and resources. The Sunshine Centre has a long history of writing successful bids and has been a thriving centre for twenty years, providing multi-agency services and a universal point of access for children and families for integrated early learning and childcare, family support, health services, support into employment and training and links to specialist services. The Sunshine Centre are fundamentally a reflective and proactive organisation, both for those who access the services and those who work there.

**Panel feedback:** The panel raised concern over the level of the project's funding which is being received from the transition fund, especially when in-kind funding is excluded from the total.

The panel also raised concern over the lack of any external funding from other organisations.

This led the panel to question the on-going sustainability of the project beyond the transition fund grant.



The panel felt that given the above that a reduced award should be made and that they should recommend to fund the 'Come and Play' staff member and Baby Massage worker across the three years, minus the income from fees.

**Recommendation:** The panel recommended that Cabinet approves a reduced budget of £18,585 phased as: Year 1 - £6,735, Year 2 - £5,940, and Year 3 - £5,910.

39. **Applicant:** The Kings Church (South Didcot Children's Centre)  
**Amount:** £45,000 over 3 years  
**Proportion of proposed budget:** 59%

**Overview:** To relaunch the building as a Community Centre, with the Children's Centre activities taking place within the building. It will be a Community Centre which works with voluntary sector agencies and with statutory services to offer children, young people and families a safe place to access services, drop in and receive support.

As part of this vision The King's Church will manage the building and will provide services for children and parents along with youth work provision, debt counselling support, and will work in partnership with Balsam Family Project (a local charity) and other agencies to deliver the services for children and families. A part-time worker will be employed to manage the building and to co-ordinate partnerships with the support of a management committee and advisory board.

**Panel feedback:** The panel noted the uncertainty at this stage of a lease for the centre and the level of rent to be paid.

The panel noted the low level of secured external funding and encouraged the group to secure more local engagement and funding streams.

Overall the panel were supportive of the bid in principle, but noted that further evidence would need to be provided in the business plan, including the rent and alternative sources of funding.

The panel recommend that the funding for years 2 & 3 would be conditional on the group achieving a peppercorn rent for their venue from Green Square Housing Association.

**Recommendation:** The panel recommended that Cabinet approves the first year of funding £20,000 subject to the property issues being resolved with a revised business plan as part of the project monitoring.

40. **Applicant:** Witney Methodist Church (Witney Children's Centre)  
**Amount:** £30,000 over 3 years  
**Proportion of proposed budget:** 52%

**Overview:** Witney Methodist Church aim to fund a part-time co-ordinator to sustain open-access sessions for 0-5s and their families in Witney, across a range of sites. As well as directly organising a schedule of weekly sessions, the co-ordinator will:

- Signpost families with additional needs to other relevant services.
- Engage with the community and statutory services to protect those vulnerable to falling through the net.
- Arrange relevant training and support for volunteers.

**Panel feedback:** The panel were supportive of the bid, but felt that there could be greater evidence of the need for the project.

The panel were unclear of the age range of the groups being supported and in which sessions and have asked for clarity on this ahead of the recommendations going to cabinet.

**Recommendation:** The panel recommend that Cabinet approves this bid for funding subject to the clarity of sessions and age ranges provided for.

41. **Applicant:** St Mary's Church, Chipping Norton  
**Amount:** £10,000 over 3 years  
**Proportion of proposed budget:** 36%

**Overview:** This proposal is to create an open access service for children under five and their families in partnership with St Mary's Primary School by providing a Family Stay & Soft Play Session & Breakfast and a One-to-One Parent Drop in Session. A sustainable future provision will be managed by St Mary's Church & School.

**Panel feedback:** The panel raised concern over the very close proximity to the ACE Centre, which has been previously funded by the transition fund.

**Recommendation:** The panel recommend that Cabinet decline this bid for funding.

42. The county council has approved funding to 26 organisations over the last three rounds of the grant scheme. A full list of these can be found at annex 3.

### **Financial and Staff Implications**

43. The financial implications are set out in the main body of the report.

CA6

Further information in relation to the bids recommended for funding is included below:

Centre	Organisation	Year 1	Year 2	Year 3	Funding requested	Capital	Funding Awarded
Ambrosden	Ambrosden 4 Children	£3,918	£1,298	£748	£5,964		£5,964
Britannia Road	Friends of Britannia Road	£6,414	£15,248	£10,567	£32,229		£6,414*
Florence Park	Donnington Doorstep	£16,119	£11,283	£4,835	£32,239		£32,239
Grove & Wantage	Grove PCC	£10,000	£20,000	£20,000	£50,000		£40,000*
Marston Northway	HBC Superdads	£5,940	£	£	£5,940		£5,940
North Abingdon	Abingdon Baby Cafe	£3,000	£1,500	£500	£5,000		£5,000
Rainbow, Henley	Henley Baptist Church	£8,000	£	£	£8,000		£8,000
South Abingdon	Abingdon Carousel	£14,000	£9,500	£6,500	£30,000	£5,500	£35,500
South Didcot	The Kings Church Didcot	£20,000	£15,000	£10,000	£45,000		£20,000
Sunshine	Sunshine Centre	£10,358	£9,708	£9,823	£29,889		£18,585
Witney	Witney Methodist Church	£12,500	£10,000	£7,500	£30,000		£30,000
<b>TOTAL</b>					<b>£242,022</b>	<b>£5,500</b>	<b>£258,458**</b>

\* Denotes an interim award of £10k in the previous round.

\*\* Includes conditional funding allocations.

<b>TOTAL FUNDING AVAILABLE</b>	£1,000,000.00
<b>FUNDING APPROVED IN 1<sup>ST</sup> ROUND OF APPLICATIONS</b>	£162,984.52
<b>FUNDING APPROVED IN 2<sup>ND</sup> ROUND OF APPLICATIONS</b>	£305,883
<b>TOTAL FUNDING REQUESTED IN 3<sup>RD</sup> ROUND</b>	<b>£299,763.50</b>
<b>FUNDING RECOMMENDED UNDER 3<sup>RD</sup> ROUND OF APPLICATIONS</b>	<b>£258,458**</b>
<b>REMAINING FUNDING</b>	<b>£272,674</b>

\*\* Includes conditional funding allocations

44. The panel when making its recommendations have ensured due diligence in assessing the applications and ensuring value for money is achieved. This has resulted in a proportion of the funds remaining unspent. As this was the third and final round it will be for the cabinet to formally agree the use of this fund at a future meeting.

## **Equalities Implications**

45. The Public Sector Equality Duty, under section 149 of the Equality Act 2010, places a responsibility on local authorities to exercise 'due regard to the need to eliminate unlawful discrimination advance equality of opportunity and foster good relations.'
46. There are no equality and inclusion implications arising directly from this report.

## **RECOMMENDATIONS**

47. **The Cabinet is RECOMMENDED to:**
- (a) approve funding for the following bids:**
    - (i) Ambrosden 4 Children (Ambrosden Children's Centre);**
    - (ii) Donnington Doorstep (Florence Park Children's Centre);**
    - (iii) St Johns Church (Grove & Wantage Children's Centres);**
    - (iv) HBC Superdads (Marston Northway Children's Centre);**
    - (v) Henley Baptist Church (Rainbow Children's Centre);**
    - (vi) Abingdon Baby Café (North Abingdon Children's Centre);**
    - (vii) Abingdon Carousel (South Abingdon Children's Centre);**
    - (viii) Sunshine Centre (Sunshine Children's Centre);**
    - (ix) Witney Churches (Witney Children's Centre).**
  - (b) approve the asset transfer for the following proposal:**
    - (i) Afflah Nursery (Florence Park Children's Centre).**
  - (c) approve funding for the following bids subject to buildings and leases being resolved:**
    - (i) Friends of Britannia Road (Britannia Road);**
    - (ii) The Kings Church (South Didcot).**
  - (d) decline funding for the following bids:**
    - (i) Aspire & Nature Effect;**
    - (ii) St Mary's Church, Chipping Norton.**
  - (e) approve the maximum 12 months' rent free period for the following buildings:**
    - (i) Ambrosden;**
    - (ii) South Abingdon.**

**MAGGIE SCOTT**  
Assistant Chief Executive

Background papers: Transition Fund Guidance Notes & Transition Fund Application Form.

Contact Officer: Sarah Jelley, [sarah.jelley@oxfordshire.gov.uk](mailto:sarah.jelley@oxfordshire.gov.uk), 07554 103437

April 2017

## ANNEX 1

### GUIDANCE NOTES

#### TRANSITION FUND COMMUNITY INITIATIVES FOR OPEN ACCESS CHILDREN'S SERVICES

September 2016

#### Background

In February 2016 the council agreed to set aside £1m for creating a transition fund to provide pump-priming grants for establishing universal provision of children's services in communities across Oxfordshire.

Further details about the council's decision are available at:

<https://www.oxfordshire.gov.uk/cms/news/2016/feb/joint-statement-budget-political-leaders-oxfordshire-county-council>

This approach supports the council's commitment to a new way of delivering open access services across communities. Under Oxfordshire Together we have been working with town and parish councils, voluntary sector organisations and local community groups to encourage the continuation of open access sessions such as stay and play and youth group sessions where the council can no longer provide funding for these services. Further information about this work is available at: <https://www.oxfordshire.gov.uk/cms/public-site/childrens-services>.

#### Our approach

The purpose of this £1m transition fund is to provide pump priming grants for sustainable community solutions for open access children's services. In awarding the grants, our approach will be flexible, recognising the different needs across the county. We will work with community groups on an individual basis to develop individual solutions, so if you would like to apply for a grant you are advised to contact us at an early stage. To get in touch with us, please email us at: [localities@oxfordshire.gov.uk](mailto:localities@oxfordshire.gov.uk).

Any proposals for funding will need to demonstrate sustainability and the ability to self-fund in the long term. This will be a key criterion for assessing all applications. In addition match funding is strongly encouraged, and we will be asking all applicants to put together a robust business case showing how the project will self-fund in the long-term.

There will be two rounds of applications with deadlines in October 2016 and January 2017, so if your bid is not successful in the first round, we will be happy to work with you to help develop a strong business case and re-apply for funding. Further rounds of applications will be considered, if appropriate, post-January 2017.

### What do we fund? (eligibility criteria)

Funding is available for sustainable community solutions for open access children's services. As the county council is withdrawing funding for some non-statutory children's services, we want to see communities come forward with their proposals for open access services for children and their families, reflecting local need and priorities.

It is entirely up to each community to decide what the new arrangements might look like. In order to be eligible for transition funding, projects must meet a number of key eligibility criteria, and we require all applicants to submit a fully developed business case that demonstrates how the criteria will be met.

If you need help developing the business case, you can contact OCVA, who will be able to offer guidance, or you can consult the government's advice on writing a business plan at: [www.gov.uk/write-business-plan](http://www.gov.uk/write-business-plan).

To make sure you have included all the relevant information in your business case we have put together a suggested checklist:

- Description of the project/ activity
- Needs analysis
- Desired outcomes & beneficiaries
- Costs
- Sources of funding & long-term sustainability
- Performance Measures (how results will be monitored)
- Governance

### Grant criteria

- Sustainable solution for open access children's services in the local community
- Ability to self-fund in the long-term, as outlined in the business case
- Clearly defined costs and timescales for implementation
- Evidence of the need for the project
- Community buy-in
- Engagement, partnership working and collaboration
- Projects must benefit Oxfordshire communities, be inclusive and provide good value for money.
- To what extent we can have confidence that the project will have a lasting impact, beyond the funding period.

We want to see projects which are rooted in their communities and which have grown out of a specific local need. All applicants must work closely with their local community to ensure their project is properly connected locally, responds to recognised need and does not duplicate other provision. We

would also ask to see evidence of a strong buy-in from the local community, and any successful initiative would need to be accessible, inclusive and open to all.

Funding will only be awarded on a one-off basis and must be spent within a maximum of 3 years (*depending on your business plan, it could be by end of financial year; set number of years or as per the milestones identified in the business case*).

Funding can be awarded for salaries and overheads if these were part of the sustainable business plan. It is important to emphasise though that the grant will be a one-off payment so organisations need to take this into account when building their business case.

### **Who can apply:**

**In order to be deemed eligible for funding, applying organisations must have a committee and/or a constitution or appropriate rules setting out aims and objectives and how the group will operate, and a bank account<sup>1</sup>.**

- Not-for-profit community groups
- Town and parish councils
- Schools
- Social enterprises
- Charity organisations
- Community associations
- Companies limited by guarantee
- Parent teacher associations
- Cooperatives
- Friendly societies
- Youth Clubs

<b>What don't we fund?</b>
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### **Organisations:**

- Individuals or sole traders
- Profit-making organisations
- Organisations not established in the UK
- Organisations that give funds to other charities, individuals or other organisations

### **Projects:**

- Projects that duplicate an already existing service
- Activities which a statutory body is responsible for

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<sup>1</sup> Please note we will not make any payments into individuals' bank accounts, so it is very important that your group has a bank account.



- Activities with a religious or political purpose
- Activities that contradict or act against any of the Council's agreed policies such as [Equalities](#) and [Safer Recruitment](#), or fail to comply with all the other relevant statutory requirements, such as health and safety legislation

Please note that this is not an exhaustive list and if you are not sure whether you are eligible for funding you should get in touch with us at: [localities@oxfordshire.gov.uk](mailto:localities@oxfordshire.gov.uk).

### How to apply

#### Application process:

- 1) Expression of interest with outline business case
- 2) Initial review
- 3) Application form & business case
- 4) Review of bid by transition fund cross party group with recommendations to Cabinet
- 5) Assessment of bid by Cabinet
- 6) Decision
- 7) Notification to bidders

#### Deadlines

There are two applications round, with deadline dates of:

- 1) 21 October 2016 and
- 2) 09 January 2017

We encourage applicants to contact us early with their expressions of interest or any questions they might have, to avoid any delays in the council assessing the bids and making a decision.

### How will applications be assessed?

We will assess your application against the key criteria set out above and we may also seek feedback from community stakeholders and the local county councillors.

A cross party panel will review all applications and then make recommendations to Cabinet. The final decisions will be made by Cabinet meeting in public on 29 November 2016 (first round) and 21 February 2017 (second round). The Cabinet will judge each application on its own merits, giving due regard to local circumstances and need.

Cabinet decisions can be called-in by the Performance Scrutiny Committee, which can decide to approve the decision, ask Cabinet to reconsider, refer it to full council for further debate, or require further information of further work to be done.

### Awarding the grant

Applicants, along with their local county councillor, will be notified by email of the Cabinet's decision within a week of the decision being made.

Successful applicants will be asked to sign a legal agreement with the council (for any grants over £5,000). Once the legal agreement is signed, we will then transfer the funding into the organisation's bank account.

For larger grants/ where appropriate, funding might be phased depending on the outcomes achieved following the first stage of delivery.

Unsuccessful applicants will be offered feedback on their proposal and, where possible, we will work with organisations to help them identify alternative funding opportunities.

### **Monitoring**

Successful applicants are expected to comply fully with any monitoring requests from the Council and must agree to this when signing the funding request form.

All successful applicants need to be prepared for a review of their project.

This may include:

- Receipts recording how the money was spent
- Reports on the activity funded
- Feedback from individuals impacted
- Any other record of the activity funded (e.g. promotional flyers and posters)

Successful applicants will be strongly encouraged to keep us informed about the progress of their projects. Any setbacks to the implementation of the projects should be reported to the Transition Fund Team. Delivery of the projects will be monitored as per milestones identified in the business case/ project proposal.

Any unspent grant funding will be recovered by the county council.

### **Other sources of support and funding available**

- Oxfordshire Community and Voluntary Action (OCVA)
- Oxfordshire Community Foundation
- Community First Oxfordshire

### **Contact us**

Sarah Jelley

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New Road,  
Oxford OX1 1ND

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## ANNEX 2

### GRANT APPLICATION FORM

#### TRANSITION FUND

#### COMMUNITY INITIATIVES FOR OPEN ACCESS CHILDREN'S SERVICES

#### The Scheme and Guidance

In February 2016 the council agreed to set aside £1m for creating a transition fund to provide pump-priming grants for establishing universal provision of children's services in communities across Oxfordshire.

In awarding the grants, our approach will be flexible, recognising the different needs across the county. We will work with community groups on an individual basis to develop individual solutions, so if you would like to apply for a grant you are advised to contact us at an early stage. To get in touch with us, please email us at: [localities@oxfordshire.gov.uk](mailto:localities@oxfordshire.gov.uk).

Any proposals for funding will need to demonstrate sustainability and the ability to self-fund in the long term. This will be a key criterion for assessing all applications. In addition match funding is strongly encouraged, and we will be asking all applicants to put together a robust business case showing how the activity will self-fund in the long-term.

Please read carefully the **guidance notes** available on the Council's website to check whether your organisation or the activity you wish to fund is eligible for funding under the scheme's criteria.

#### The Application Process

- 8) Expression of interest with outline business case
- 9) Initial review
- 10) Application form & business case
- 11) Review of bid by transition fund group with recommendations to Cabinet
- 12) Assessment of bid by Cabinet
- 13) Decision
- 14) Notification to bidders

#### Deadlines

There are two applications round, with deadline dates of:

- 3) 21 October 2016 and
- 4) 09 January 2017

#### Contacting Us

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 County Hall, New Road, Oxford OX1 1ND  
 Email: [localities@oxfordshire.gov.uk](mailto:localities@oxfordshire.gov.uk)

CA6

Telephone:

07554103437

**TO BE FILLED IN BY APPLICANT**

**Name of your organisation:**

**Type of organisation:**

**Organisation Address:**

**If a registered Charity, please specify number**

**Contact Name**

**Telephone**

**Email**

**Payment Details**

Please provide your organisation's payment details (note: payments will not be made to an individual's bank account).

<b>Account Name</b>	
<b>Bank or Building Society Name</b>	
<b>Account number</b>	
<b>Sort code</b>	

## ACTIVITY OVERVIEW

### 1. Name

### 2. Summary

*Please describe the activity you wish to fund.*

### 3. Activity Dates

*Please state when you would spend the funding. Please include start and end date for the activity and major milestones, if any.*

**PLEASE NOTE: ALL FUNDING MUST BE SPENT WITHIN A MAXIMUM OF 3 YEARS** *(depending on your business plan, it could be by end of financial year; set number of years or as per the milestones identified in the business case).*

### 4. Analysis of Needs

*Please explain how the activity will address a recognised need in your community.*

**5. Success Measures**

*How will you monitor progress towards the achievement of your outcomes?*

**6. Sustainability**

*How will you ensure the sustainability of the activity? How will the activity be funded in the long term?*

**7. Costs**

<b>Description</b>	<b>Cost</b>
<p><i>Please provide us with a breakdown of costs of your proposed activity. E.g. Volunteer Training, Transport, Information &amp; Promotion, Equipment &amp; Materials, Refurbishment etc.</i></p>	



<b>TOTAL</b>	

**8. Other funding received**

*Please include details of any other grant funding you have received, including any awarded by Oxfordshire County Council or any funding that has been committed to the activity in principle.*

**Applicant Agreement**

**The organisation undertakes that:**

- The information provided on this form is true and accurate.
- Any funds awarded will be spent in accordance with the details provided above.
- For all bids £5,000 and over, or if requested, it will provide details of how funding has been spent and cooperate fully with any other monitoring process undertaken by the Council to ensure the proper use of funds.
- It will advise the Council of any potential difficulties in complying with this agreement as soon as possible so that mutually acceptable solutions can be found.
- Funding awarded will not be spent on activity that does not comply the abovementioned policies of the Council.
- Details of the activity will be listed on the Council's website and may be communicated to a wider audience (e.g. via the local press).
- The funds awarded will be reimbursed to the Council if the organisation is in breach of these terms.
- The activity will be carried out in compliance with all relevant laws.

**We hereby agree to these terms:**

<p><b>Name:</b></p> <p><b>Signed:</b></p> <p><b>Date:</b></p> <p><b>On behalf of (organisation):</b></p>
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**Please ensure that you have signed the application form** before submission to the Policy Team. Please note that while we can accept scanned signatures, **we cannot accept typed signatures.**

## **ANNEX 3**

### **Transition Fund Grant Recipients (alphabetically by centre)**

1. The Ace Centre (Ace Children's Centre)
2. Ambrosden 4 Children (Ambrosden Children's Centre)
3. Barton Community Association (Barton Early Intervention Satellite)
4. Employment Action Group (Berinsfield Children's Centre)
5. Friends of Britannia Road (Britannia Road)
6. Bloxham Primary School (Butterfly Meadows)
7. Carterton Town Council (Carterton Children's Centre)
8. Chalgrove & Watlington (Chalgrove & Watlington Children's Centre)
9. Botley Bridges (Elms Road Children's Centre)
10. Faringdon (Faringdon Children's Centre)
11. Donnington Doorstep (Florence Park Children's Centre)
12. Grandpont Nursery (Grandpont Children's Centre)
13. St Johns Church (Grove & Wantage Children's Centres)
14. Kidlington with Hampton Poyle PCC (Kaleidoscope Children's Centre)
15. Friends of Maple Tree (Maple Tree Children's Centre)
16. HBC Superdads (Marston Northway Children's Centre)
17. St Nicholas Primary School (Marston Northway Children's Centre)
18. Abingdon Baby Café (North Abingdon Children's Centre)
19. Cutteslowe Primary School & Cutteslowe Community Association (North Oxford Children's Centre)
20. Henley Baptist Church & D:two (Rainbow Children's Centre)
21. Sharing Life Trust (Red Kite, Thame)
22. Abingdon Carousel (South Abingdon Children's Centre)
23. The Kings Church (South Didcot)
24. Sunshine Centre (Sunshine Children's Centre)
25. Witney Churches (Witney Children's Centre)
26. Wallingford Town Council (Wallingford Children's Centre)

Community services will complement the council's new service for 0-19 year-olds, which will meet the needs and aspirations of children at risk of abuse and neglect in Oxfordshire, and ensure that families who need extra help are identified at an early stage.

On top of this, open access sessions are continuing at the eight Children and Family Centres and two satellite centres at the heart of the council's new Children's Service.

1. Banbury
2. Bicester
3. Witney
4. Abingdon
5. Didcot
6. Barton
7. Rose Hill
8. Blackbird Leys
9. East Oxford (satellite centre)

10. Banbury (satellite centre).

In addition to these a number of sites have extended their nursery provision to improve the offer to communities. These sites are:

1. Bicester Brookside Children's Centre
2. Bicester Glory Farm Children's Centre
3. Didcot Ladygrove Children's Centre
4. North Abingdon Children's Centre
5. North East Abingdon Children's Centre
6. North & West Witney Children's Centre
7. North Banbury Children's Centre
8. Orchard Children's Centre
9. Stephen Freeman Children's Centre
10. Willow Tree Children's Centre

Division(s): N/A
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## CABINET – 20 JUNE 2017

### PROVISIONAL REVENUE & CAPITAL OUTTURN 2016/17

#### Report by the Director of Finance

- This report sets out the provisional revenue and capital outturn position for 2016/17 and shows how actual expenditure and income for the year compares to the budgeted position. Figures shown in the report reflect those included in the Council's Statement of Accounts for 2016/17<sup>1</sup>. The draft Statement of Accounts were authorised for issue on 31 May 2017, subject to external audit. The final Statement of Accounts will be submitted to the Audit and Governance Committee on 6 September 2017 following external audit and certification by the Director of Finance.

#### Revenue Outturn Summary

- As set out in Annex 1 the year end revenue position is an underspend of -£1.0m (-0.2%). The Directorate outturn position is an overspend of +£1.6m (+0.4%), this is a reduction from the position forecast in April of +£5.2m (+1.3%).

Directorate	Final Budget 2016/17 £m	Outturn 2016/17 £m	Outturn Variance 2016/17 £m	Outturn Variance 2016/17 %
Children, Education & Families (CE&F)	107.6	114.2	+6.6	+6.2
Adult Social Care (S&CS) <sup>2</sup>	189.0	188.6	-0.4	-0.3
Fire & Rescue Service & Community Safety	23.5	21.7	-1.8	-7.5
Environment & Economy (E&E)	70.4	67.4	-3.0	-4.3
Corporate Services (CS)	22.9	23.1	+0.2	+1.1
Public Health <sup>3</sup>	0.0	0.0	0.0	0.0
<b>Total Directorate Position</b>	<b>413.4</b>	<b>415.0</b>	<b>+1.6</b>	<b>+0.4</b>
Strategic Measures	7.7	6.6	-1.1	-14.3
Contributions to/from Corporate Reserves and Balances	-3.6	-5.1	-1.5	41.7
Funding	-417.5	-417.5	0.0	0.0
<b>TOTAL COUNCIL POSITION</b>	<b>0.0</b>	<b>-1.0</b>	<b>-1.0</b>	<b>-0.2</b>

- Throughout the year the Financial Monitoring and Business Strategy Delivery Reports to Cabinet have highlighted expenditure pressures of which the most significant have been in Children's Social Care placements and Special Educational Needs (SEN) Home to School

<sup>1</sup> Figures in this report may vary from those in the published final Statement of Accounts for 2016/17 as at the time of writing this report the accounts had not been audited.

<sup>2</sup> S&CS incorporates the outturn and variance for the Pooled Budgets.

<sup>3</sup> Public Health is funded by a ring-fenced grant of £32.1m from the Department of Health.

Transport. These have been addressed in part by the use of one-off reserves and budgeted contingency. The on-going impact of the increased demand has been taken into consideration in setting the 2017/18 budget.

4. Cabinet is recommended to ask Council to approve the virements set out in Annex 2a to use the underspends in the Social and Community Services and Environment & Economy directorates to offset the overspends in the Corporate Services and Children, Education and Families directorates. The resulting position is a net directorate overspend of £1.6m which will be met from general balances. The £2.6m underspend on Strategic Measures will also be transferred to general balances, resulting in a net increase in balances of £1.0m.
5. The following Annexes are attached and referenced in the report:

Annex 1	Revenue Outturn
Annex 2a	Proposed Virement of Variations between Directorates and Corporate Reserves
Annex 2b	2016/17 virements to note
Annex 2c	Supplementary estimates previously reported
Annex 3	Government Grants
Annex 4a	Reserves
Annex 4b	Schools' Balances
Annex 5	General Balances
Annex 6	On and Off Street Parking – Statement of Income and Expenditure for 2016/17
Annex 7	Capital Outturn

## Part 1 – Revenue Outturn

### Children, Education & Families (CE&F)

6. The provisional outturn position for the directorate is an overspend of +£6.6m (+£7.2m reported in April).

#### CEF1 Education and Learning

7. The Education & Learning service overspent by +£1.9m. Within this is an overspend on Home to School Transport of +£2.3m, mainly on Special Educational Needs transport (+£2.0m). As previously reported, the cost of transporting SEN students has been increasing due to a rise in the number of children with SEN and an increase in the number of children who need a passenger assistant.

#### CEF2 Children's Social Care

8. Children's Social Care overspent by +£3.9m. This position is after a £1.0m transfer from CEF reserves and £1.0m transfer from corporate contingency.

9. The growth in the number of children requiring services from Children's Social Care has resulted in increased legal costs giving an overspend of £0.6m.
  10. An overspend in referral and assessment teams/service of +£0.5m has arisen due to increasing agency staff with an overspend of £0.8m reported in Looked After Children and Leaving Care teams/service following an increase in client numbers.
  11. An overspend of +£2.2m is reported on the Placements budget. The overspend is partly caused by the completion of the new Children's Homes being behind schedule thereby delaying the savings which will arise from reducing the number of external placements.
  12. The Asylum service reported an overspend of +£0.9m. This is due to the significant shortfall between the cost of each client and the grant received from the Home Office.
  13. The Family Solutions Service reported an overspend of +£0.8m due to use of agency staff and a planned increase in establishment prior to the move to the new Integrated Children's Service.
  14. Due to the remodelling of the service during the year, the Early Intervention Service (including Hubs, Children's Centres, Youth and Engagement and Thriving Families) underspent by -£1.7m.
- CEF3 Children's Social Care Countywide Services
15. Children's Social Care Countywide overspent by +£0.7m, comprising Corporate Parenting (+£0.1m), Safeguarding, (+£0.2m) and Children with Disabilities (+£0.4m).
- CEF5 Central Costs
16. Children Education and Families Central Costs is overspent by +£0.4m.
- Dedicated Schools Grant (DSG)
17. Services funded from DSG underspent by -£18,000 compared to the latest 2016/17 allocation of £238.0m. In line with accounting requirements, the unspent DSG has been transferred into the grants and contributions reserve. High Needs DSG overspent by +£1.6m, relating predominantly to significant increases in the number of Special Educational Needs out of county placements (+£1.7m). This overspend is met partly from DSG balances of £0.8m, giving a net overspend of +£0.8m. This is offset by an underspend of -£0.6m in Early Years DSG, mainly on Nursery Education Funding.
  18. The pressures in SEN out of county placements are expected to continue and increase in future years due to rising need. The expected National Schools Funding Formula is likely to ring-fence the various DSG funding blocks making it increasingly difficult to manage such overspends within DSG going forward. A range of actions are being taken to minimise costs in the service including reviews of the SEN and

Early Years SEN services, local authority support for new special free school applications, increasing the budget provision in the capital programme to build additional classrooms in special schools and a new resource base.

### **Social & Community Services (S&CS)**

19. The provisional outturn position for the directorate is an underspend of -£2.2m (-£0.1m reported in April). This underspend consists of -£0.4m in Adult Social Care and -£1.8m in Fire & Rescue Service and Community Safety.
20. The 2% Adult Social Care council tax precept agreed by Council in February 2016 generated a budget of £5.9m to fund pressures within Adult Social Care including the National Living Wage. During 2016/17 £4.5m was agreed to be allocated to the Older People and Equipment Pooled Budget to support pressures on care home placements (£3.0m) and to fund the cost of additional payments to home support providers (£1.5m) resulting from the annual price review and the outcome of the consultation on the impact of the increase to the National Living Wage.
21. The remaining balance of £1.4m was held to meet further pressures arising during the year. This has been used on a one-off basis to support the outturn position on the pooled budgets and has been wholly spent on pressures within Adult Social Care. The on-going funding will be allocated to the pooled budgets on a permanent basis from 2017/18 to support the on-going effect of pressures in 2016/17.

#### Older People and Equipment Pooled Budgets

22. The County Council element of the Older People and Equipment Pool underspent by -£0.4m. This is after the permanent contribution of +£4.5m from the Adult Social Care precept.
23. Although there was an underspend, there is continuing pressure within the pool relating to care home placements where the outturn was an overspend of +£3.7m. The average number of new placements has been 11 per week throughout the year. The budgeted level was 10 per week. The overspend on care homes was offset by a -£1.1m underspend on Home Support and -£3.0m on Prevention and Early Support. Most of the underspends will not be repeated in 2017/18 as the on-going savings relating to the re-ablement contract and changes to grants to carers have been agreed as permanent savings in the Service & Resource Planning process.

#### Physical Disabilities Pooled Budget

24. The County Council's share of the +£1.3m overall Physical Disabilities Pool overspend is +£0.8m. After utilising +£0.3m of the funding held in the Physical Disabilities Pooled Budget reserve, the overspend is reduced to +£0.5m. This reflects additional demand for home support, a +£0.3m pressure on Funded Nursing Care relating to the increase notified in 2016/17 and a +£0.4m pressure on care home placements.



Learning Disabilities Pooled Budget

25. The County Council share of the Learning Disabilities Pooled Budget was an overspend of +£0.8m. This primarily reflects overspends on personalised care packages for service users with learning disabilities. There were a number of high cost placements agreed late in 2016/17 which have impacted on the final position, along with a number of high cost packages for service users transitioning from Children's Social Care.

Mental Health Pool

26. The Council's share of the Mental Health Pool overspend was +£0.5m. This primarily reflects the costs of a number of service users who fall outside of the Outcomes Based Contract, but are eligible for social care and case managed by the Community Mental Health Teams. Based on the forecast earlier in the year, £0.4m additional funding towards meeting these costs on an on-going basis has been added to the 2017/18 budget.

Adult Social Care Non – Pool Services

27. Within the Non - Pool services, there was an overspend of +£0.7m on the Emergency Duty Team and Approved Mental Health Professional Specialists service due to agency staff costs. Following a recent consultation, a revised structure has been implemented from 1 April 2017 with the expectation that overall costs will reduce in line with the budget available.
28. This non-pool pressure has been offset by the use of unallocated base budget funding of -£0.7m (originally relating to the Independent Living Fund and Care Act Implementation funding) on a one-off basis.

SCS3 Fire and Rescue, Emergency Planning and Community Safety

29. Community Safety, Fire & Rescue and Emergency Planning services underspent by -£1.8m. This includes a -£0.4m underspend on Green Book staffing relating to vacancies following the recruitment freeze, and a -£0.2m variation relating to vacancies for whole time firefighters and fuel costs. A further underspend of -£0.3m is made up of underspends on Emergency Planning, Trading Standards and Gypsy and Traveller services.
30. £0.4m of the planned annual contribution of to the service's Vehicle Renewal Reserve has not been transacted and the resulting underspend against the budgeted contribution is supporting the council's outturn position on a one - off basis. Updates will be provided through the Financial Monitoring Reports in 2017/18 but the intention is that an additional contribution to replace the funding for future vehicles will be made in 2017/18.
31. The position also includes an underspend of -£0.5m reflecting the lower than budgeted expenditure for on-call firefighters and associated pension costs. This had previously been reported separately on the assumption that any variation on this budget would be returned to

balances at year end in line with council policy, however this year the balance has been used to offset overspends in other directorates.

### **Environment & Economy (E&E)**

32. The provisional outturn position for the directorate was an underspend of -£3.0m (-£2.2m reported in April). This underspend falls entirely within Commercial Services.

#### EE2 Commercial Services

33. -£1.8m of the total underspend relates to Corporate Facilities Management. This comprises: the early realisation of Corporate Landlord savings on rents, rates, landlord service charges and utilities (-£0.8m); an underspend in the Facilities Management Technical Office on contract cleaning and repairs and maintenance, due to the reduction in the size of the estate (-£0.7m); and early delivery of Facilities Management savings (-£0.3m).
34. Property Contract & Performance Management underspent by -£0.6m. Within the property contract, fixed management fees are recovered through the work carried out during the year. Due to a larger than average capital programme, the amount of fees recovered through the capital work has exceeded the fixed cost payable. The surplus would normally be transferred to the capital reserve but instead has been used in revenue.
35. Network and Asset Management underspent by -£0.8m due to vacancies as a result of the recruitment freeze (-£0.5m) and several smaller variations.
36. Supported Transport underspent by -£0.6m due primarily to early realisation of savings relating to Bus Subsidies.
37. The four areas of underspends outlined above have been partly offset by +£0.8m overspends across Commercial Services.

### **Corporate Services**

38. The provisional outturn position for the directorate is an overspend of +£0.2m (+£0.2m reported in April).
39. Within Legal services, increased counsel spend from the significant increase in the number of childcare proceedings created a pressure of +£0.5m which was met from a contribution from council balances.
40. Within Education Support services, a pressure of +£0.6m due to the level of school income reducing significantly (mainly due to academy conversions) that was not offset in full by a reduction in service costs, has been funded on a one-off basis from the corporate contingency. The on-going impact has been addressed in the 2017/18 budget as part of the Service & Resource planning process.

41. Transformation overspent by +£0.8m mainly on ICT. This is due to rationalisation savings not being fully realised. Other areas of Corporate Services underspent mostly due to staffing vacancies, resulting in a £0.2m overspend overall for the directorate.

### **Public Health**

42. Public health underspent by -£0.9m. In accordance with accounting requirements, the underspend has been placed in the grants and contributions reserve and will be used to meet Public Health expenditure in future years.

### **Grants**

43. As set out in Annex 3, ringfenced grants totalling £256.5m for Children, Education & Families, £0.2m for Social and Community Services, £2.2m for Environment & Economy, £1.2m for the Corporate Services and £32.1m for Public Health were included in directorate budgets. These have been used for the specified purpose or have been placed in the grants and contributions reserve and will be available for use in 2017/18. Where necessary, unspent amounts have been returned to the funding body.
44. Un-Ringfenced grants totalling £20.8m are also set out in Annex 3 (excluding Revenue Support Grant and Business Rates Top-Up Grant).

### **Proposed Virements of under and over spends in 2016/17**

45. As set out in paragraph 4, it is recommended that the underspends in Social & Community Services and Environment & Economy are used to offset the overspend in Corporate Services and Children, Education & Families. The balance of +£1.6m is met from balances. The total underspend on Strategic Measures of -£2.6m has also been transferred to balances, resulting in a net £1.0m increase in the level of general balances. Details are set out in Annex 2a and Annex 5.
46. Some of the virements required to offset over and underspends within and between directorates are larger than £1.0m and will require approval by Council on 11 July 2017 under the council's Financial Procedure Rules.

### **Strategic Measures**

47. An underspend of -£1.1m is reported on Strategic Measures. Within this, there are underspends on Capital Financing (-£0.6m) and additional un-ringfenced government grants (-£0.2m). Additional interest on balances of -£0.1m is due to higher than forecast average cash balances. £0.2m of the corporate contingency remained unallocated at the end of the year.
48. The budget includes a planned contribution to balances each year of £2.0m on the assumption that £2.0m will be drawn down each year by

way of supplementary estimates. As supplementary estimates only totalling £0.5m were approved in year, there is a -£1.5m underspend on the budgeted contribution to balances (set out in the table at paragraph 2).

49. The Treasury Management Outturn report for 2016/17, which covers all of the related activities in detail, will be considered by Cabinet on 18 July 2017.

### **Debt and Loan Write – Offs & Impairments**

50. For the year ended 31 March 2017 there were 193 general debt write offs which totalled £0.135m. Adult social care client contributions wrote off 379 debts totalling £0.202m. CEF wrote off one loan totalling £0.050m, this was approved by Cabinet in July 2016. Total debt and loan write offs for the year were £0.387m. This compares to debt write offs of £0.270m for 2015/16.
51. Of the general debt write offs total, £0.087m relates two cases where court proceedings were not appropriate; both approved by Cabinet in December 2016 and February 2017 respectively. The majority of Adult Social Care debt written off relates to balances owed by insolvent estates.
52. As reported to Cabinet in April 2017, the Adult Social Care forecast included an impairment of £0.165m relating to one of the council's home support providers that ceased trading in early March 2017. The council's accounts include an impairment of £0.335m to reflect the maximum possible loss. £0.169m of this relates to payments for care made under the terms of the Help to Live at Home contract. A further £0.166m relates to staffing and associated costs incurred by the council following the provider ceasing to provide the contracted service. A claim for the sum owed to the council has been lodged with the administrator but the process is expected to take some time. A further update, and request for an associated write – off, will be provided once the final settlement has been notified.

### **Business Strategies**

53. The outturn position set out in this report incorporates Business Strategy savings that were agreed by Council in February 2016 and previous years. £52.5m of savings were built into the 2016/17 budget, of this £47.4m or 90% has been achieved
54. Included in the £47.4m of savings delivered is £2.7m of savings have been partly delivered in 2016/17 with the rest due to be delivered in the next financial year.
55. Although savings of £5.1m were not achieved, the impact has been managed in 2016/17 within the position set out in this report. In addition, the on-going implications have been addressed as part of the 2017/18 Service & Resource Planning process.

## Part 2 - Capital Outturn

### Summary Programme Expenditure

56. The summary outturn position compared to both the original (February 2016) and latest capital programme (February 2017) and also the latest position forecast at the end of February 2017<sup>2</sup> is shown in Annex 7a. For completeness year end accounting adjustments are included (e.g. capitalisation of revenue expenditure on vehicles and repairs and maintenance).
57. The total capital programme expenditure for the year 2016/17 was £111.0m. The variation between the original programme and the final outturn is -£28.8m (-21%).
58. The overall variation has been adjusted to take into account the impact of changes that have arisen due to factors that do not reflect the performance of the programme (e.g. technical accounting changes and external influences outside of our control). Excluding schools local spend the adjusted variation reduces to -£15.1m (-11%). This represents 89% use of resources compared to the original capital programme. This is shown Annex 7b.
59. The outturn position for the total directorate programmes compared to the latest updated capital programme (February 2017) is a reduction of £28.3m (-21%). This represents the movement in the last quarter of the year.
60. The outturn position for the total directorate programmes compared to the last forecast position at the end of February 2017 is a reduction of £18.3m (-14%). These represent variations that were not forecasted and reported to Cabinet throughout the year.
61. Further comments explaining the key movements within each directorate are set out below. A detailed analysis of the variations by scheme is shown in Annex 7d.

### Children, Education & Families

62. The total capital expenditure for 2016/17 was £46.3m (excluding schools local capital expenditure). This is a reduction of £3.8m against the latest forecast position (April 2017 Cabinet report).
63. Expenditure included 10 basic need projects creating 534 additional pupil places. For several projects that were anticipated having completion dates later than September 2016, the pre-agreed contingency plans in order to accommodate the additional pupils were implemented.

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<sup>2</sup> Financial Monitoring Report to Cabinet in April 2017

64. The projects delivered as part of the 2016/17 Basic Need programme, including project development fees and work on schemes expected for 2017/18 and beyond total £10.5m.
65. The total expenditure for the Basic Need Programme was £2m lower than the latest forecast. A number of projects required for September 2017 are currently awaiting full approval. Had these projects progressed as originally planned the level of spend in 2016/17 would have been higher.
66. Three new primary schools were completed during the year; GEMS Primary Academy, Didcot (the first new primary school on the Great Western Park development), opened in September 2016. As a consequence of the latest projection of pupil numbers arising from slower than expected progress of housing developments, it has been agreed with the Academy providers to defer the opening of the new primary schools at Longford Park, Banbury and Gagle Brook, Bicester. Work on delivering the new Aureus School in Didcot (the new secondary school serving the Great Western Park Development) continues to progress and is on track to open in September 2017 as planned. The total in-year expenditure on new schools was £30.4m.
67. A total of £1.7m was spent on the annual programmes; Schools Structural Maintenance, Access, Health & Safety and Temporary Classroom Programmes (excluding temporary classrooms required to mitigate delays in delivery of basic need projects).
68. A further combined sum of £1.6m was spent on the delivery of four new Children's Home's. All four sites are now open, although significantly later than originally planned and are providing an additional 20 in-county residential placements.
69. £0.5m was spent on the Early Years Capacity Programme providing additional early years places with a further £0.7m on the creation and upgrade of kitchen and dining facilities funded by the Universal Infant Free School Meal Programme. A total of £0.9m was spent in-year on establishing the new Family & Children Centres.
70. The variation compared to the original Capital Programme approved by Council in February 2016 is a reduction of £5.4m or 10%. The original budget provision for 2016/17 was £53.5m. The main variations are:
  - (a) Basic Need Programme – delay in the delivery of projects in the Sept 16 and Sept 17 programmes of £7.6m.
  - (b) Inclusion of the Children & Family Centre Programme £0.9m
  - (c) Additional £2.7m spent on the New School Programme. This is a result of progress with the delivery of the new Aureus Secondary School at Great Western Park, Didcot (opening in September 2017), and the additional £2m cost pressure for the construction of the new GEMS Primary Academy at Great Western Park (opened in September 2016).

### **Social & Community Services**

71. The total capital expenditure in 2016/17 was £13.4m including £8.5m for the new care home on the Townlands Hospital site in Henley, a re-provision of the Chilterns End Home and £4.5m Disabled Facilities Grant under the Better Care Fund which is required to be distributed to the district councils.
72. The variation against the latest forecast position and the latest approved Capital Programme is a reduction of £1.8m (-12%). The main variations not previously reported arise from a reduced level of providers seeking partnership/funding for Extra Care Housing projects (-£0.8m) and slower progress on the Adult Social Care programme for day services funded through S106 contributions (£0.4m), one project within the programme has been completed.

### **Environment & Economy - Transport**

73. Total capital expenditure in 2016/17 was £39.7m. This includes £19.0m spent on highways structural maintenance and significant investment on the Harwell Link Road and Eastern Arc (Access to Headington) projects and the completed projects; Wolvercote & Cutteslowe Roundabouts, A34 Chilton and Milton Junctions and Hagbourne Hill all within the City Deal programme.
74. The variation compared to the latest forecast position is a reduction of £5.6m (-12%) and the variation compared to the latest capital programme is a similar reduction of £7.0m (-15%). The main variations not previously reported are:
- (a) Loop Farm Link Road (£0.9m) as profile did not accurately reflect delivery programme,
  - (b) contribution for East West Rail not yet payable (£0.7m),
  - (c) Access to Headington project (£2.0m) - planned expenditure has been moved back to later years,
  - (d) Street Lighting (£1.2m);
  - (e) Milton Interchange - additional funding (£1.0m).
75. The variation compared to the original capital programme is a reduction of £8.1m (-17%). City deal spend of £1.5m was re-profiled as scheme progress is dependent on land acquisitions and a further £1.4m was re-profiled as one project is on hold until after the Vale Local Plan examination has concluded. Contributions totalling £1.9m for projects to be delivered by third parties has been re-profiled to later years of the programme.

### **Environment & Economy – Other**

76. The total capital expenditure in 2016/17 was £1.6m with the majority spent on the Asset Strategy Implementation programme including ICT refresh and agile working implementation.

77. The variations compared to the latest forecast position (April 2017 Cabinet) and the original Capital Programme (February 2016 Council) is a decrease of £10.0m and £8.2m (-87%). The largest variance was on the Broadband project. During the year BT paid a higher share of the project costs in accordance with the contract. This resulted in an overstatement of £7.0m in the forecast of the Council's expenditure in the capital programme. As reported to Cabinet in April 2017, the total budget for the Broadband project has been reduced by £3.0m over the project lifetime. A delay in the delivery of the two new salt barns has also resulted in a £2.0m reduction compared to the original budget.

### **Corporate Services**

78. Total capital expenditure in 2016/17 was £8.3m. Actual expenditure includes fit out for the new Bicester Library, initial transformation of the Westgate Library and contributions of Growing Places Funding and Local Growth Funding on behalf of the Oxfordshire Local Enterprise Partnership (OxLEP) to major projects being delivered by third parties.

### **Summary Programme Financing**

79. The Capital Programme expenditure of £111.0m was funded from a combination of capital grants and other external contributions (£64.9m), developer contributions (£36.8m), project specific prudential borrowing (£8.7m) and revenue contributions (£0.6m). See table in Annex 7c.
80. The level of the un-ringfenced grant balance has increased by £8.8m to £11.8m<sup>3</sup>. As these grants are un-ringfenced and are not time limited, other funding sources have been utilised first.
81. The unapplied ringfenced balance held at the start of the year has decreased by £2.5m to £4.9m (includes £1.8m of Growing Places Fund held on behalf of OxLEP). There are no issues foreseen with utilising the remaining grants by their deadlines.
82. There was not a requirement to use the capital receipts or capital reserve balances and therefore these balances have increased by £1.8m to £43.6m. The original forecast for capital receipts from the disposal programme for 2016/17 was £2.6m and actual capital receipts achieved were £1.9m. The reserve balances and un-ringfenced grant balances are forecast to be spent over the four year capital programme period.

## **Part 3 – Balance Sheet**

### **General Balances**

83. As set out in Annex 5 general balances were £20.0m as at 31 March 2017. This compares to anticipated balances at the end of the financial

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<sup>3</sup> of which £5m relates to the early receipt of the 2018/19 basic need allocation



year of £15.1m as set out in the Medium Term Financial Plan (MTFP) approved by Council in February 2017. The improved position is as a result of the reduction in the anticipated overspend by directorates. Supplementary Estimates agreed by Cabinet were £0.1m in December 2016 to implement the requirements of the Transport Infrastructure code; and a total of £0.4m in October 2016 and February 2017 to meet the pressures of counsel expenditure in Legal Services.

84. The 2017/18 budget agreed at Council in February 2017 included a £2.7m contribution to balances to maintain them at the risk assessed level of £17.6m. As balances have not fallen below the risk assessed level, the £2.7m contribution is not required and will be available as additional contingency during 2017/18.

### **Earmarked Reserves**

85. Annex 4a sets out earmarked reserves brought forward from 2015/16 and the position as at 31 March 2017. These reserves are held for specified one – off projects, contractual commitments and to support the MTFP. All reserves were challenged during the 2017/18 Service & Resource Planning process.
86. Revenue Reserves total £60.5m as at 31 March 2017 and have increased by £4.7m since 1 April 2016. Explanations of significant changes to School, Directorate and Corporate reserves are set out below.

### Grants and Contributions

87. £7.5m of Dedicated Schools Grant (DSG) was unspent at the end of 2016/17. This has reduced from £8.8m held at the end of 2015/16. Schools Forum has agreed the use of this balance in 2017/18 and beyond.
88. Other ring-fenced grant underspends held in the Grants and Contributions Reserve for use in future years in line with the grant criteria include £1.3m for Revenue Section 106 contributions and £1.4m Public Health Grant which was not spent as at 31 March 2017. Unspent ringfenced grants & contributions held in the reserve as at 31 March 2017 total £14.7m.
89. The Government Initiatives reserve is used to hold funding relating to a number of unringfenced grants received that relate to either specific agreed outcomes or the implementation of Government Initiatives. These include one-off funding for Special Educational Needs Reform, Adoption Reform and Counter Fraud and totals £0.4m as at 31 March 2017.

### Children, Education & Families

90. Schools' balances were £20.7m at 1 April 2016 and reduced to £18.4m at 31 March 2017. 160 schools had surplus balances at 31 March 2017, while 23 had deficits. The decrease in the number and value of surplus balances during 2016/17 reflects increasing cost pressures

faced by schools while Dedicated Schools Grant funding has not been increased other than for pupil numbers, and conversion of more schools to academy status.

91. 105 schools had converted to academy status up to 31 March 2017. Under the transfer of Balances Regulations the local authority has, once the closed school accounts have been finalised and agreed, transferred school balances to the successor academy. A total of £0.8m remains to be agreed and passed to academies. Not all schools that converted to academy status were at a breakeven or in a surplus financial position; one school converted with a deficit which is expected to be repaid by the Education and Skills Funding Agency to the local authority.
92. Other reserves held by CE&F at the end of 2016/17 total £2.6m. These include: Thriving Families (£0.8m), School Intervention Fund (£0.5m) and National Citizenship Service (£0.6m).

#### Social & Community Services

93. Social & Community Services reserves remained at £3.0m by 31 March 2017 and include £1.6m funding held for the pooled budgets as well as funding for the Emergency Services Mobile Communications Programme. Contributions of £0.4m from the Older People's Pooled Budget Reserve and £0.3m from the Physical Disabilities Pooled Budget Reserve have been used to meet in year pressures. A contribution of £0.7m has been made to a new Deprivation of Liberty Safeguards Reserve. This will be used to meet pressures in this area over the period of the medium term financial plan.

#### Environment & Economy

94. Environment & Economy reserves have increased from £5.4m to £11.2m at 31 March 2017. This includes the balance on the Parking Account of £2.9m at the end of 2016/2017 increased from £1.9m at the end of 2015/16 (set out in Annex 6). The balance will be used to fund highways expenditure in accordance with Section 55(4) of the Road Traffic Regulation Act 1984.
95. Other contributions during 2016/17 include £1.7m to a new Investment Reserve. This relates to the remaining balance of one off investment budgets allocated to projects that span more than one financial year.
96. Additional funding of £2.4m has been transferred to the Asset Rationalisation Reserve to enable asset rationalisation savings to be achieved.
97. A contribution of £0.8m was made to the Catering Investment Fund Reserve which is used for improvement to school kitchens. The contribution relates to the repayment of the IBC investment funding taken from several E&E reserves in 2015/16.

Corporate Reserves

98. The Efficiency Reserve totalled £2.5m as at 31 March 2017. This will be used for one – off projects that support the Council’s Medium Term Financial Plan.
99. There is a nil balance on the carry forward reserve as the directorate overspend has been met from balances.

Other Reserves

100. As set out in Annex 4a, Other Reserves which include Insurance, Capital and Cash flow reserves total £53.9m as at 31 March 2017.
101. A Budget Reserve to manage the cash flow over the Medium Term Financial Plan was set up in 2012/13. The balance on the reserve at 31 March 2017 is £1.2m and will be used in line with the Medium Term Financial Plan agreed by Council on 14 February 2017.
102. The balance held in the Insurance Reserve has increased to £8.1m from £7.1m at 31 March 2016. Capital Reserves total £34.5m and will be used to finance the Capital Programme agreed by Council in February 2017.

**RECOMMENDATIONS**

103. **The Cabinet is RECOMMENDED:**
- (a) in respect of the 2016/17 outturn to:**
- i. note the provisional revenue and capital outturn for 2016/17 along with the year end position on balances and reserves as set out in the report;**
  - ii. approve the creation of the Deprivation of Liberty Safeguards Reserve as set out in paragraph 94;**
  - iii. approve the virements as set out in Annex 2a;**
  - iv. recommend Council to approve the virements greater than £1.0m for Children, Education & Families, Environment and Economy, Social & Community Services and Strategic Measures as set out in Annex 2a;**
  - v. agree that the surplus on the On-Street Parking Account at the end of the 2016/17 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2017/18 financial year.**

**LORNA BAXTER**  
Director of Finance

Background papers: Directorate Provisional Outturn Reports for  
2016/17 and Financial Monitoring Reports for  
2016/17

Contact Officers: Katy Jurczynszyn, Strategic Finance Manager  
07584 909518

June 2017

**Provisional Outturn Report 2016/17**  
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Annex 1

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)		
CEF	Children, Education & Families					
	Gross Expenditure	397,389	-1,360	396,029	418,561	22,532
	Gross Income	-290,793	2,288	-288,505	-304,399	-15,894
		106,596	928	107,524	114,162	6,638
SCS	Social & Community Services					
	Gross Expenditure	219,373	-2,132	217,241	219,803	2,562
	Gross Income	-6,480	1,744	-4,736	-9,543	-4,807
		212,893	-388	212,505	210,260	-2,245
EE	Environment & Economy					
	Gross Expenditure	123,431	-4,169	119,262	119,235	-27
	Gross Income	-61,010	12,210	-48,800	-51,796	-2,996
		62,421	8,041	70,462	67,439	-3,023
CEO	Corporate Services					
	Gross Expenditure	52,619	6,900	59,519	63,694	4,175
	Gross Income	-24,515	-12,127	-36,642	-40,575	-3,933
		28,104	-5,227	22,877	23,119	242
PH	Public Health					
	Gross Expenditure	32,480	0	32,480	32,413	-67
	Gross Income	-32,480	0	-32,480	-32,413	67
		0	0	0	0	0
	<b>Directorate Expenditure Total</b>	<b>825,292</b>	<b>-761</b>	<b>824,531</b>	<b>853,706</b>	<b>29,175</b>
	<b>Directorate Income Total</b>	<b>-415,278</b>	<b>4,115</b>	<b>-411,163</b>	<b>-438,726</b>	<b>-27,563</b>
	<b>Directorate Total Net</b>	<b>410,014</b>	<b>3,354</b>	<b>413,368</b>	<b>414,980</b>	<b>1,612</b>

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Annex 1

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn	Year end Variation
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)	£000 (6)	overspend + £000 (7)
	<b>Strategic Measures</b>					
	Capital Financing	33,095	50	33,145	32,564	-581
	Interest on Balances	-5,818	-50	-5,868	-6,010	-142
	Unringfenced Government Grants	-20,149	0	-20,149	-20,335	-186
	Contingency	4,625	-3,333	1,292	400	-892
	Public Health Saving Recharge	-1,250	500	-750	0	750
		10,503	-2,833	7,670	6,619	-1,051
	<b>Contributions to/from corporate reserves &amp; balances</b>					
	Contributions to (+) / from (-) reserves	-5,057	6	-5,051	-5,046	5
	Contributions to (+) / from (-) balances	2,000	-527	1,473	0	-1,473
		-3,057	-521	-3,578	-5,046	-1,468
	<b>Funding</b>					
	Revenue Support Grant	-39,331	0	-39,331	-39,331	0
	Business Rates Top-Up Grant	-37,394	0	-37,394	-37,394	0
	Business Rates	-27,823	0	-27,823	-28,063	-240
	Council Tax Requirement	-305,897	0	-305,897	-305,897	0
	Council Tax Surpluses	-7,015	0	-7,015	-6,854	161
		-417,460	0	-417,460	-417,539	-79
	<b>Underspend (-) / overspend (+)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-986</b>	<b>-986</b>

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Annex 1a

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)		
CEF1	Education & Learning					
	Gross Expenditure	66,063	3,537	69,600	72,569	2,969
	Gross Income	-45,134	-3,766	-48,900	-49,992	-1,093
		20,929	-228	20,701	22,577	1,876
CEF2	Children's Social Care					
	Gross Expenditure	47,712	1,067	48,779	55,059	6,280
	Gross Income	-5,858	-1,239	-7,097	-9,446	-2,350
		41,854	-171	41,683	45,613	3,930
CEF3	Children's Social Care Countywide					
	Gross Expenditure	28,030	1,594	29,624	32,210	2,586
	Gross Income	-1,179	13	-1,166	-3,004	-1,838
		26,851	1,607	28,458	29,206	748
CEF4	Schools					
	Gross Expenditure	240,794	-7,280	233,514	244,107	10,593
	Gross Income	-240,351	7,279	-233,072	-243,686	-10,614
		443	0	443	421	-21
CEF5	Children, Education & Families (CEF) Central Costs					
	Gross Expenditure	5,660	-279	5,381	5,486	105
	Gross Income	0	0	0	0	0
		5,660	-279	5,381	5,486	105

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Annex 1a

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)		
	Non Negotiable Support Service Recharges					
	Gross Expenditure	10,859	0	10,859	10,859	0
	Gross Income	0	0	0	0	0
		10,859	0	10,859	10,859	0
	Less Recharges Within the Directorate					
	Gross Expenditure	-1,729	0	-1,729	-1,729	0
	Gross Income	1,729	0	1,729	1,729	0
		0	0	0	0	0
	<b>Directorate Expenditure Total</b>	<b>397,389</b>	<b>-1,360</b>	<b>396,029</b>	<b>418,561</b>	<b>22,532</b>
	<b>Directorate Income Total</b>	<b>-290,793</b>	<b>2,288</b>	<b>-288,505</b>	<b>-304,399</b>	<b>-15,894</b>
	<b>Directorate Total Net</b>	<b>106,596</b>	<b>928</b>	<b>107,524</b>	<b>114,162</b>	<b>6,638</b>



**Provisional Outturn Report 2016/17**  
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Annex 1b

Ref	Directorate	BUDGET 2016/17			Year end Provisional Outturn	Year end Variation overspend + £000
		Original Budget	Movement in year	Final Budget		
(1)	(2)	£000 (3)	£000 (4)	£000 (5)	£000 (6)	£000 (7)
SCS 1	Adult Social Care					
	Gross Expenditure	181,087	684	181,771	185,370	3,599
	Gross Income	-7,974	-9	-7,983	-12,161	-4,178
		173,113	675	173,788	173,209	-579
SCS2	Joint Commissioning					
	Gross Expenditure	7,013	-2,814	4,199	4,731	532
	Gross Income	-2,978	1,752	-1,226	-1,664	-439
		4,035	-1,062	2,973	3,066	93
SCS3	Community Safety					
	Gross Expenditure	25,741	-2	25,739	24,171	-1,569
	Gross Income	-2,277	1	-2,276	-2,467	-191
		23,464	-1	23,463	21,704	-1,759
	Non Negotiable Support Service Recharges					
	Gross Expenditure	12,281	0	12,281	12,281	0
	Gross Income	0	0	0	0	0
		12,281	0	12,281	12,281	0
	Less Recharges Within the Directorate					
	Gross Expenditure	-6,749	0	-6,749	-6,749	0
Gross Income	6,749	0	6,749	6,749	0	
	0	0	0	0	0	
	<b>Directorate Expenditure Total</b>	<b>219,373</b>	<b>-2,132</b>	<b>217,241</b>	<b>219,803</b>	<b>2,562</b>
	<b>Directorate Income Total</b>	<b>-6,480</b>	<b>1,744</b>	<b>-4,736</b>	<b>-9,543</b>	<b>-4,807</b>
	<b>Directorate Total Net</b>	<b>212,893</b>	<b>-388</b>	<b>212,505</b>	<b>210,260</b>	<b>-2,245</b>

Original Budget	Latest Budget		Variance Year End 2017	Forecast Variance February 2017	Change in Variance
£m	£m		£m	£m	£m
		<b><u>Older People's &amp; Equipment Pool</u></b>			
66.923	73.281	Oxfordshire County Council *	-0.426	+0.716	-1.142
33.897	35.936	Better Care Fund	+0.000	+0.000	+0.000
86.282	86.676	Oxfordshire Clinical Commissioning Group	+6.389	+5.099	+1.290
<b>187.102</b>	<b>195.893</b>	<b>Total Older People's &amp; Equipment Pool</b>	<b>+5.963</b>	<b>+5.815</b>	<b>+0.148</b>
		<b><u>Physical Disabilities Pool</u></b>			
11.925	11.994	Oxfordshire County Council (*)	+0.818	+1.387	-0.569
7.345	7.866	Oxfordshire Clinical Commissioning Group	+0.505	+1.387	-0.882
<b>19.270</b>	<b>19.860</b>	<b>Total Physical Disabilities Pool</b>	<b>+1.323</b>	<b>+2.774</b>	<b>-1.451</b>
		<b><u>Learning Disabilities Pool</u></b>			
70.616	74.579	Oxfordshire County Council	+0.805	+0.904	-0.099
13.317	13.318	Oxfordshire Clinical Commissioning Group	+0.141	+0.158	-0.017
<b>83.933</b>	<b>87.897</b>	<b>Total Learning Disabilities Pool</b>	<b>+0.946</b>	<b>+1.062</b>	<b>-0.116</b>
<b>149.464</b>	<b>159.854</b>	<b>Total Oxfordshire County Council</b>	<b>+1.197</b>	<b>+3.007</b>	<b>-1.810</b>
<b>33.897</b>	<b>35.936</b>	<b>Better Care Fund</b>	<b>+0.000</b>	<b>+0.000</b>	<b>+0.000</b>
<b>106.944</b>	<b>107.860</b>	<b>Total Oxfordshire Clinical Commissioning Group</b>	<b>+7.035</b>	<b>+6.644</b>	<b>+0.391</b>
<b>290.305</b>	<b>267.714</b>	<b>Total Pooled Budgets</b>	<b>+8.232</b>	<b>+9.651</b>	<b>-1.419</b>

\* Oxfordshire County Council's variances are shown before the use of pooled budget reserves

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Annex 1c

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)		
		EE1	Strategy & Infrastructure			
	Gross Expenditure	11,027	-1,441	9,586	10,596	1,010
	Gross Income	-5,709	849	-4,860	-5,909	-1,049
		5,318	-592	4,726	4,687	-39
EE2	Commercial Services					
	Gross Expenditure	116,143	1,221	117,364	116,326	-1,037
	Gross Income	-39,496	-775	-40,271	-42,217	-1,946
		76,647	446	77,093	74,109	-2,983
	Non Negotiable Support Service Recharges					
	Gross Expenditure	9,458	-3,949	5,509	5,509	0
	Gross Income	-29,002	12,136	-16,866	-16,866	0
		-19,544	8,187	-11,357	-11,357	0
	Less Recharges Within the Directorate					
	Gross Expenditure	-13,197	0	-13,197	-13,197	0
	Gross Income	13,197	0	13,197	13,197	0
		0	0	0	0	0
	<b>Directorate Expenditure Total</b>	<b>123,431</b>	<b>-4,169</b>	<b>119,262</b>	<b>119,235</b>	<b>-28</b>
	<b>Directorate Income Total</b>	<b>-61,010</b>	<b>12,210</b>	<b>-48,800</b>	<b>-51,796</b>	<b>-2,995</b>
	<b>Directorate Total Net</b>	<b>62,421</b>	<b>8,041</b>	<b>70,462</b>	<b>67,439</b>	<b>-3,023</b>

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Annex 1d

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)		
CEO1	Corporate Services Business Support					
	Gross Expenditure	409	376	785	700	-85
	Gross Income	0	0	0	-8	-8
		409	376	785	692	-93
CEO2	Human Resources					
	Gross Expenditure	4,903	-688	4,215	4,135	-80
	Gross Income	-1,583	416	-1,167	-1,158	9
		3,320	-272	3,048	2,976	-71
CEO3	Corporate Finance & Internal Audit					
	Gross Expenditure	6,624	-175	6,449	6,647	198
	Gross Income	-2,618	538	-2,080	-2,332	-252
		4,006	363	4,369	4,314	-54
CEO4	Law & Governance					
	Gross Expenditure	8,971	347	9,318	11,467	2,148
	Gross Income	-6,359	61	-6,298	-8,561	-2,262
		2,612	408	3,020	2,906	-114
CEO5	Policy					
	Gross Expenditure	885	551	1,436	1,296	-140
	Gross Income	-401	154	-247	-287	-40
		484	705	1,189	1,010	-179

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Annex 1d

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)		
CEO6	Corporate and Democratic Core					
	Gross Expenditure	79	0	79	1	-77
	Gross Income	0	0	0	0	0
		79	0	79	1	-77
CEO7	Transformation					
	Gross Expenditure	30,462	-488	29,974	32,186	2,211
	Gross Income	-9,671	1,868	-7,803	-9,184	-1,381
		20,791	1,381	22,172	23,002	830
	Non Negotiable Support Service Recharges					
	Gross Expenditure	2,760	6,977	9,737	9,737	0
	Gross Income	-6,357	-15,164	-21,521	-21,521	0
		-3,597	-8,186	-11,783	-11,783	0
	Less Recharges Within the Directorate					
	Gross Expenditure	-2,474	0	-2,474	-2,474	0
	Gross Income	2,474	0	2,474	2,474	0
		0	0	0	0	0
	<b>Directorate Expenditure Total</b>	<b>52,619</b>	<b>6,901</b>	<b>59,520</b>	<b>63,694</b>	<b>4,175</b>
	<b>Directorate Income Total</b>	<b>-24,515</b>	<b>-12,127</b>	<b>-36,642</b>	<b>-40,575</b>	<b>-3,933</b>
	<b>Directorate Total Net</b>	<b>28,104</b>	<b>-5,227</b>	<b>22,877</b>	<b>23,119</b>	<b>242</b>

Provisional Outturn Report 2016/17  
 CABINET - 20 June 2017  
 Provisional Outturn

CA7

Annex 1e

Ref (1)	Directorate (2)	BUDGET 2016/17			Year end Provisional Outturn £000 (6)	Year end Variation overspend + £000 (7)	
		Original Budget £000 (3)	Movement in year £000 (4)	Final Budget £000 (5)			
PH 1	LA Commissioning Responsibilities – Nationally Defined	Gross Expenditure	18,121	0	18,121	18,063	-58
		Gross Income	0	0	0	7	7
			18,121	0	18,121	18,070	-51
PH2	LA Commissioning Responsibilities – Locally Defined	Gross Expenditure	13,688	0	13,688	13,738	51
		Gross Income	-354	0	-354	-293	60
			13,334	0	13,334	13,445	111
PH3	Public Health Recharges	Gross Expenditure	99	0	99	39	-60
		Gross Income	0	0	0	0	0
			99	0	99	39	-60
PH4	Grant Income	Gross Expenditure	0	0	0	0	0
		Gross Income	-32,126	0	-32,126	-32,126	0
			-32,126	0	-32,126	-32,126	0
	Non Negotiable Support Service Recharges	Gross Expenditure	572	0	572	572	0
		Gross Income	0	0	0	0	0
			572	0	572	572	0
	Less Recharges Within the Directorate	Gross Expenditure	0	0	0	0	0
		Gross Income	0	0	0	0	0
			0	0	0	0	0
	<b>Directorate Expenditure Total</b>		<b>32,480</b>	<b>0</b>	<b>32,480</b>	<b>32,413</b>	<b>-67</b>
	<b>Directorate Income Total</b>		<b>-32,480</b>	<b>0</b>	<b>-32,480</b>	<b>-32,413</b>	<b>67</b>
	<b>Directorate Total Net</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref	Directorate	Directorate Variation	Virement of Variation	Virement of Variation	Total Carry Forward
(1)	(2)	underspend - overspend + £000 (3)	Other Directorate £000 (4)	Corporate Reserves £000 (5)	Surplus - Deficit + £000 (6)
CEF	Children, Education & Families	6,638	-5,026	-1,612	0
SCS	Social & Community Services	-2,245	2,245		0
EE	Environment & Economy	-3,023	3,023		0
CEO	Corporate Services	242	-242		0
PH	Public Health	0	0		0
SM	Strategic Measures - Corporate Reserves	-2,598	0	2,598	0
		<b>-986</b>	<b>0</b>	<b>986</b>	<b>0</b>

Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref 2016/17  (1)	Service Area  Non-DSG  (2)	Variation  underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Within Directorate £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
	<b>Education &amp; Learning</b>					
CEF1-1	Management & Central Costs	-130	130			0
CEF1-2	Additional & Special Educational Needs	0				0
CEF1-4	Education	-222	222			0
CEF1-5	Organisation & Planning	2,228	-352	-1,876		0
<b>CEF1</b>	<b>Total Education &amp; Learning</b>	<b>1,876</b>	<b>0</b>	<b>-1,876</b>	<b>0</b>	<b>0</b>
	<b>Children's Social Care</b>					
CEF2-1	Management & Central Costs	898		-898		0
CEF2-3	Social Care	4,223	-2,008	-603	-1,612	0
CEF2-4	Locality & Community Support Services	-183	183			0
CEF2-5	Family Solutions Service	817		-817		0
CEF2-6	Education, Employment & Training	-177	177			0
CEF2-7	Early Intervention	-1,648	1,648			0
<b>CEF2</b>	<b>Total Children's Social Care</b>	<b>3,930</b>	<b>0</b>	<b>-2,318</b>	<b>-1,612</b>	<b>0</b>
	<b>Total Children's Social Care</b>					
CEF3-2	Corporate Parenting	104		-104		0
CEF3-3	Safeguarding	191		-191		0
CEF3-4	Services for Disabled Children	413		-413		0
CEF3-5	Youth Offending Service	40		-40		0
<b>CEF3</b>	<b>Total Childrens Social Care Countywide Services</b>	<b>748</b>	<b>0</b>	<b>-748</b>	<b>0</b>	<b>0</b>



Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref 2016/17  (1)	Service Area  Non-DSG  (2)	Variation  underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Within Directorate £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
	<b>Schools</b>					
CEF4-1	Delegated Budget	0				0
CEF4-2	Nursery Education Funding (EY)	0				0
CEF4-3	Non-Delegated School Costs	-21	21			0
CEF4-4	School Support Non-Negotiable Recharges	0				0
CEF4-5	Capitalised Repairs & Maintenance	0				0
<b>CEF4</b>	<b>Total Schools</b>	<b>-21</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Children, Education &amp; Families (CEF) Central Costs</b>					
CEF5-1	Management & Administration	391	-307	-84		0
CEF5-2	Premature Retirement Compensation	-286	286			0
CEF5-3	Joint Commissioning Recharge	0				0
<b>CEF5</b>	<b>Total Children, Education &amp; Families (CEF) Central Costs</b>	<b>105</b>	<b>-21</b>	<b>-84</b>	<b>0</b>	<b>0</b>
	<b>Directorate Total</b>	<b>6,638</b>	<b>0</b>	<b>-5,026</b>	<b>-1,612</b>	<b>0</b>

**Proposed Virement of Variations Between Directorates and General Fund Balances**

Budget Book Ref 2016/17  (1)	Service Area  (2)	Variation  underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Within Directorate £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
	<b>Adult Social Care</b>					
SCS1-1	Pooled Budget Contributions	1,365	-1,365			0
SCS1-2	Adult Protection & Mental Capacity	550	-550			0
SCS1-3	Provider & Support Services	27	-27			0
SCS1-4	Domestic Violence & Abuse Support Services	0				0
SCS1-5	Housing Related Support Services	47	-47			0
SCS1-6	Other Funding	-2,534	2,082	452		0
SCS1-7	Adult Social Care Recharges	0				0
SCS1-8	Holding Accounts	-34		34		0
<b>SCS 1</b>	<b>Total Adult Social Care</b>	<b>-579</b>	<b>93</b>	<b>486</b>	<b>0</b>	<b>0</b>
<b>SCS2</b>	<b>Total Joint Commissioning</b>	<b>93</b>	<b>-93</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Community Safety and Fire &amp; Rescue Service</b>					
SCS3-1	Fire & Rescue Service	-1,508		1,508		0
SCS3-2	Emergency Planning	-44		44		0
SCS3-3	Gypsy & Traveller Service	-146		146		0
SCS3-4	Trading Standards	-60		60		0
<b>SCS3</b>	<b>Total Community Safety and Fire &amp; Rescue Service</b>	<b>-1,759</b>	<b>0</b>	<b>1,759</b>	<b>0</b>	<b>0</b>
	<b>Directorate Total</b>	<b>-2,245</b>	<b>0</b>	<b>2,245</b>	<b>0</b>	<b>0</b>

Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref 2016/17  (1)	Service Area  (2)	Variation  underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Within Directorate £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
	<b>Strategy &amp; Infrastructure</b>					
EE1-1	Strategy & Infrastructure Management	-10	10			0
EE1-2	Planning Regulation	-12	12			0
EE1-3	Economy & Skills	0				0
EE1-4	Localities, Policy & Programme	-17	17			0
EE1-5	Strategic Infrastructure Planning Resource Management	0				0
EE1-6	Local Enterprise Partnership	0				0
EE1-7	Flood Defence Levy	0				0
	<b>Total Strategy &amp; Infrastructure</b>	<b>-39</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Commercial Services</b>					
EE2-1	Commercial Services Management	533	-533			0
EE2-2	Property & Procurement	-2,267	666	1,601		0
EE2-3	Network & Asset Management	-771		771		0
EE2-4	Delivery	71	-71			0
EE2-5	Highways, Transport & Waste	-651		651		0
EE2-6	Major Infrastructure Delivery	101	-101			0
	<b>Total Commercial Services</b>	<b>-2,984</b>	<b>-39</b>	<b>3,023</b>	<b>0</b>	<b>0</b>
	<b>Directorate Total</b>	<b>-3,023</b>	<b>0</b>	<b>3,023</b>	<b>0</b>	<b>0</b>

## CABINET - 20 June 2017

## Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref 2016/17  (1)	Service Area  (2)	Variation  underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Within Directorate £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
<b>CEO1</b>	<b>Total Corporate Services Business Support</b>	<b>-93</b>	<b>93</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEO2</b>	<b>Total Human Resources</b>	<b>-71</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEO3</b>	<b>Total Corporate Finance &amp; Internal Audit</b>	<b>-54</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b><u>Law &amp; Governance</u></b>					
CEO4-1	Legal Services	0	0			0
CEO4-2	Governance	-25	25			0
CEO4-3	Coroner's Service	-11	11			0
CEO4-4	Registration Service	-77	77			0
CEO4-6	Music Service	0	0			0
<b>CEO4</b>	<b>Total Law &amp; Governance</b>	<b>-114</b>	<b>114</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEO5</b>	<b>Total Policy</b>	<b>-179</b>	<b>179</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CEO6</b>	<b>Total Corporate and Democratic Core</b>	<b>-77</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b><u>Transformation</u></b>					
CEO7-1	Transformation Management & Funding	-150	150			0
CEO7-2	Education Support Service	0	0			0
CEO7-3	ICT	957	-715	-242		0
CEO7-4	Business Development	133	-133			0
CEO7-5	Customer Service Centre	0	0			0
CEO7-6	Cultural Services	80	-80			0
CEO7-7	Strategy, Performance & Public Engagement	-190	190			0
<b>CEO7</b>	<b>Total Transformation</b>	<b>830</b>	<b>-588</b>	<b>-242</b>	<b>0</b>	<b>0</b>
	<b>Directorate Total</b>	<b>242</b>	<b>0</b>	<b>-242</b>	<b>0</b>	<b>0</b>

Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref 2016/17  (1)	Service Area  (2)	Variation  underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Transfer to Public Health Reserve £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
	<b>LA Commissioning Responsibilities – Nationally Defined</b>					
PH1-1	Sexual Health	169	-169			0
PH1-2	NHS Health Check Programme	-184	184			0
PH1-3	Health Protection	-9	9			0
PH1-4	National Child Measurement Programme	0	0			0
PH1-5	Public Health Advice	0	0			0
PH1-6	0 - 5 year olds	-26	26			0
<b>PH 1</b>	<b>Total LA Commissioning Responsibilities – Nationally Defined</b>	<b>-51</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>LA Commissioning Responsibilities – Locally Defined</b>					
PH2-1	Obesity	-116	116			0
PH2-2	Physical Activity	-8	8			0
PH2-3	Public Health General	-41	41			0
PH2-4	Smoking and Tobacco Control	-57	57			0
PH2-5	Children's 5-19 Public Health Programmes	-31	31			0
PH2-6	Other Public Health Services	-11	11			0
PH2-7	Drugs and Alcohol	-490	490			0
<b>PH2</b>	<b>Total LA Commissioning Responsibilities – Locally Defined</b>	<b>-755</b>	<b>755</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PH3</b>	<b>Total Public Health Recharges</b>	<b>-60</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PH4</b>	<b>Grant Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Directorate Total</b>	<b>-866</b>	<b>866</b>	<b>0</b>	<b>0</b>	<b>0</b>

## CABINET - 20 June 2017

## Proposed Virement of Variations Between Directorates and General Fund Balances

Budget Book Ref 2016/17  (1)	Service Area  (2)	Variation underspend - overspend + £000 (3)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (7)
			Within Directorate £000 (4)	Other Directorate £000 (5)	Corporate Reserves £000 (6)	
	<b>Strategic Measures</b>					
SM	Capital Financing	-581			581	0
SM	Interest on Balances	-142			142	0
SM	Unringfenced Government Grants	-186			186	0
SM	Contingency	-892	750		142	0
SM	Public Health Saving Recharge	750	-750			0
	<b>Total Strategic Measures</b>	<b>-1,051</b>	<b>0</b>	<b>0</b>	<b>1,051</b>	<b>0</b>
	<b>Contributions to/from corporate reserves &amp; balances</b>					
SM	Contributions to (+) / from (-) reserves	5	-5			0
SM	Contributions to (+) / from (-) balances	-1,473	5		1,468	0
	<b>Total Contributions to/from corporate reserves &amp; balances</b>	<b>-1,468</b>	<b>0</b>	<b>0</b>	<b>1,468</b>	<b>0</b>
	<b>Funding</b>					
SM	Revenue Support Grant	0				0
SM	Business Rates Top-Up Grant	0				0
SM	Business Rates	-240	161		79	0
SM	Council Tax Requirement	0				0
SM	Council Tax Surpluses	161	-161			0
	<b>Total Funding</b>	<b>-79</b>	<b>0</b>	<b>0</b>	<b>79</b>	<b>0</b>
	<b>Total Strategic Measures</b>	<b>-2,598</b>	<b>0</b>	<b>0</b>	<b>2,598</b>	<b>0</b>

## CABINET - 20 June 2017

## New Virements that have been Actioned for Cabinet to Note

Directorate (CD = Cross Directorate)	Month of Cabinet meeting	Month of Directorate MMR	Narration	Budget book line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CEF	Apr	Mar	Update DSG Budgets to match latest DfE allocations	CEF1-21	Special Educational Needs (SEN)	Temporary	-206.3	206.3
				CEF1-51	Early Years Sufficiency & Access	Temporary	-338.1	338.1
				CEF4-1	Delegated Budgets	Temporary	-11,404.6	11,404.6
				CEF4-2	Nursery Education Funding (EY)	Temporary	2,449.3	-2,449.3
EE	Apr	Mar	Virement from NC3520 to NTH145	EE2-35	Countryside & Records	Temporary	-5.8	0.0
				EE2-53	Area Stewards	Temporary	5.8	0.0
Grand Total							-9,499.7	9,499.7

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Provisional Outturn Report 2016/17  
 CABINET - 20th June 2017  
 Government Grant Details - 2016/17

Directorate	2016/17 Allocation	Final Grant Expenditure	Balance Remaining at Year End	Unspent Grant Placed in Grants and Contributions Reserve
	£m	£m	£m	£m
<b>RINGFENCED GRANTS</b>				
<b><u>Children, Education &amp; Families</u></b>				
Asylum UASC Fieldwork	1.556	1.556		
Asylum UASC Leaving Care	0.054	0.054		
Dedicated Schools Grant	234.441	231.164	3.277	3.277
Sixth Form Funding	2.395	2.395		
PE & Sports Grant	1.545	1.545		
Pupil Premium	9.064	9.064		
Remand Framework	0.118	0.118		
Universal Infant Free School Meals	5.018	5.018		
Youth Justice Board	0.552	0.552		
Staying Put Grant	0.211	0.211		
Inter Agency Fee grant	0.286	0.286		
Teacher School Funding Grant	0.179	0.179		
MOD Grant	0.007	0.007		
School to School support fund	0.025	0.025		
Troubled Families	0.911	0.911		
Regional Adoption Agency	0.109	0.109		
National Leader Education Grant	0.006	0.006		
EYC Reform Programme	0.021	0.021		
<b>Total Children, Education &amp; Families</b>	<b>256.495</b>	<b>253.218</b>	<b>3.277</b>	<b>3.277</b>
<b><u>Environment &amp; Economy</u></b>				
Bus Services Operators	0.195	0.195		
National Trails	0.264	0.264		
Historic Landscaping Characterisation	0.020	0.020		
Integrated Transport Local Authority Solutions Project	0.149	0.149		
Capacity Funding Grant	0.224	0.224		
CASPAR (Collaborative Smart Parking)	0.000			
<b>Grants held on behalf of LEP:</b>				
Oxford Innovation Business Support	0.263	0.263		
LEP Funding	0.522	0.277	0.245	0.244
City Deal Skills Grant	0.569	0.467	0.102	0.102
<b>Total Environment &amp; Economy</b>	<b>2.206</b>	<b>1.859</b>	<b>0.347</b>	<b>0.346</b>
<b><u>Public Health</u></b>				
Public Health Grant	32.126	31.260	0.866	0.866
<b>Total Public Health</b>	<b>32.126</b>	<b>31.260</b>	<b>0.866</b>	<b>0.866</b>

Directorate	2016/17 Allocation	Final Grant Expenditure	Balance Remaining at Year End	Unspent Grant Placed in Grants and Contributions Reserve
	£m	£m	£m	£m
<b><u>Corporate Services</u></b>				
HEFCE Pensions	0.312	0.312		
Music Grant - Main	0.826	0.536	0.290	0.290
Find Your Voice	0.003	0.003		
Shakespeare Project	0.035	0.035		
<b>Total Corporate Services</b>	<b>1.177</b>	<b>0.887</b>	<b>0.290</b>	<b>0.290</b>
<b><u>Social &amp; Community Services</u></b>				
Emergency Services Mobile Comm Prog	0.188	0.000	0.188	0.188
<b>Total Social &amp; Community Services</b>	<b>0.188</b>	<b>0.000</b>	<b>0.188</b>	<b>0.188</b>
<b>TOTAL RINGFENCED GRANTS</b>	<b>292.192</b>	<b>287.224</b>	<b>4.968</b>	<b>4.967</b>
<b>UN-RINGFENCED GRANTS</b>				
<b><u>Strategic Measures</u></b>				
Lead Local Flood Authority Grant	0.002	0.002		
Extended Rights to Free School Travel Grant	0.299	0.299		
Fire Revenue Grant	0.421	0.252	0.169	0.169
Troubled Families - Service Transformation Grant	0.193	0.193		
New Homes Bonus	4.130	4.130		
New Homes Bonus Returned Funding	0.150	0.150		
Local Reform and Community Voices Grant	0.505	0.505		
Independent Living Fund Grant	3.803	3.803		
Special Educational Needs & Disability Grant (SEND)	0.421	0.421		
Education Services Grant	4.629	4.629		
Moderation and Phonics	0.022	0.022		
S31 Grant for Business Relief Measures	1.506	1.506		
Business rates reconciliation grant 15/16	-0.110	-0.110		
Business rates reconciliation grant 16/17	0.065	0.065		
Transparency Code Update	0.013	0.013		
Other Transparency	0.001	0.001		
Property Searches	0.001	0.001		
High Needs Strategic Planning Fund	0.287	0.000	0.287	0.287
Transition Grant	4.454	4.454		
<b>TOTAL UN-RINGFENCED GRANTS</b>	<b>20.792</b>	<b>20.336</b>	<b>0.456</b>	<b>0.456</b>
<b>TOTAL GOVERNMENT GRANTS</b>	<b>312.984</b>	<b>307.560</b>	<b>5.424</b>	<b>5.423</b>

Provisional Outturn Report 2016/17  
CABINET - 20 June 2017  
Earmarked Reserves

Earmarked Reserves	2016/17			Balance at 31 March 2017 £000	Last reported forecast as at 31 March 2017 £000	Change in closing balance to last forecast £000	Commentary
	Balance at 1 April 2016 £000	Movement					
		Contributions from Reserve £000	Contributions to Reserve £000				
<b>Revenue Reserves</b>							
<b>Schools' Reserves</b>	<b>20,684</b>	<b>-5,009</b>	<b>2,698</b>	<b>18,373</b>	<b>20,684</b>	<b>-2,311</b>	
<b>Cross Directorate Reserves</b>							
Vehicle and Equipment Reserve	3,123	-167	377	3,333	3,741	-408	Includes funding for Fire & Rescue Service vehicles and equipment.
Grants and Contributions Reserve	14,567	-19,114	19,228	14,681	8,882	5,799	Includes £7.452m Dedicated Schools Grant and £1.391m Public Health Grant.
ICT Projects	273	-75	0	198	0	198	Used to fund the costs of major ICT projects
Government Initiatives	884	-466	0	418	80	338	Funding for government initiatives, including adoption reform work.
<b>Total Cross Directorate</b>	<b>18,847</b>	<b>-19,822</b>	<b>19,605</b>	<b>18,630</b>	<b>12,703</b>	<b>5,927</b>	
<b>Directorate Reserves</b>							
<b>CE&amp;F</b>							
CE&F Commercial Services	334	-98	50	286	188	98	To be used to support commercial services within CE&F. Includes Oxfordshire Children's Safeguarding Board (£0.072m) and Outdoor Education Centres (£0.224m).
School Intervention Fund	510	0	0	510	0	510	Includes match funding for Schools Forum Parent Partnership work.
Thriving Families	1,754	-1,600	600	754	1,154	-400	To be used to fund the service in future years.
Children's Social Care	85	-85	0	0	0	0	To meet Children's Act loans write off and interest costs in future years.
Foster Carer Loans	240	-50	17	207	207	0	To manage the costs arising in legal services, human resources, property, finance and other areas as a consequence of school conversions to academies, and to provide the opportunity to investigate and implement alternate trust structures for groups of schools considering conversion to academies.
Academies Conversion Support	109	0	0	109	109	0	
Oxfordshire School Inclusion Team	0	0	4	4	0	4	
National Citizenship Service	0	621	0	621	0	621	National Citizenship Service 3-year programme
Children's Centres	0	0	77	77	0	77	Early Year's Investment
Donations to CEF	3	0	0	3	2	1	
<b>Total CE&amp;F</b>	<b>3,035</b>	<b>-1,212</b>	<b>748</b>	<b>2,571</b>	<b>1,660</b>	<b>911</b>	
<b>S&amp;CS</b>							
Older People Pooled Budget Reserve	1,661	-738	372	1,295	371	924	£304k has been added to this reserve for the OSJ rent review. £371k is expected to be required for Reablement At Home one off costs in 2017/18. The balance will be required to meet pressures within the OP pool in the medium term.
Physical Disabilities Pooled Budget Reserve	544	-272	0	272	0	272	Used to partially offset the 16/17 in year pressure on the PD pool. The balance will be required to meet pressures within the PD pool in the medium term.
Learning Disabilities Pooled Budget Reserve	82	-16	0	66	10	56	This is the balance of the NHS Legacy Fund for year 1 West Street Supported Living development - the majority of costs will now fall into 2017/18.
Deprivation of Liberty Safeguards (DOLS)	0	0	700	700	695	5	New reserve requested to manage the position on the DOLS budget and avoid any pressures in the medium term financial plan to 2019/20.
Fire Control	359	0	0	359	359	0	Funding relating to the Thames Valley Fire Control Centre, which will be used for the replacement of the joint emergency services communications systems (Airwave replacement).
Fire & Rescue & Emergency Planning Reserve	167	0	0	167	167	0	To be used for unbudgeted fire hydrant work and renewal of IT equipment
Community Safety Reserve	156	0	0	156	156	-1	This reserve will be used for works at Gypsy and Travellers sites and to support the cost of complex Trading Standards investigations.
<b>Total S&amp;CS</b>	<b>2,969</b>	<b>-1,026</b>	<b>1,072</b>	<b>3,015</b>	<b>1,758</b>	<b>1,257</b>	
<b>E&amp;E</b>							
Highways and Transport Reserve	37	0	0	37	37	0	To fund the on-going cost of SALIX projects and/or the repayment of SALIX loans should projects stop
SALIX Energy Schemes	87	-11	0	76	87	-11	This reserve held the revenue proportion of the unutilised element of the performance reward grant secured by the Oxfordshire Waste Partnership (OWP)
Oxfordshire Waste Partnership Joint Reserve	12	-12	0	0	0	0	To meet the costs of monitoring Section 106 agreements
Developer Funding (Revenue)	535	-112	176	599	535	64	This reserve is to ring-fence funding relating to the West End Project
West End Partnership	56	0	0	56	56	0	To fund the Minerals and Waste project
Minerals and Waste Project	123	0	0	123	75	48	To be spent on LEP related project expenditure
LABGI Funding to support Local Enterprise Partnership	199	0	0	199	199	0	
Investment Reserve	0	0	1,683	1,683	0	1,683	To Fund Ongoing Projects
Countryside Ascott Park - Historical Trail	21	0	0	21	21	0	Ascot Park rent income is transferred to reserve each year to fund future repairs and maintenance costs
Property Disposal Costs	267	0	57	324	267	57	To meet disposal costs in excess of the 4% eligible to be charged against capital receipts
Asset Rationalisation	192	0	2,406	2,598	2,292	306	Investment fund for the implementation of the asset rationalisation strategy
Catering Investment Fund	416	-324	768	860	416	444	To be used to fund catering improvements in Schools plus a contingency for unforeseen costs

Provisional Outturn Report 2016/17  
CABINET - 20 June 2017  
Earmarked Reserves

Earmarked Reserves	2016/17				Last reported forecast as at 31 March 2017 £000	Change in closing balance to last forecast £000
	Balance at 1 April 2016 £000	Movement		Balance at 31 March 2017 £000		
		Contributions from Reserve £000	Contributions to Reserve £000			
Joint Use	270	0	47	317	0	317
On Street Car Parking	1,879	-2,045	2,956	2,790	1,786	1,004
Dix Pit Engineering Works & WRC Development	215	-294	588	509	0	509
Waste Management	380	0	488	868	380	488
Oxford Western Conveyance	750	-1,050	400	100	750	-650
<b>Total E&amp;E</b>	<b>5,439</b>	<b>-3,848</b>	<b>9,569</b>	<b>11,160</b>	<b>6,901</b>	<b>4,259</b>
<b>Corporate Services</b>						
Coroner's Service	40	0	52	92	40	52
Council Elections	487	-4	235	718	617	101
Registration Service	404	0	60	464	0	464
Development Reserve	62	0	0	62	0	62
Cultural Services Reserve	940	-158	7	789	698	91
<b>Total Corporate Services</b>	<b>1,933</b>	<b>-162</b>	<b>354</b>	<b>2,125</b>	<b>1,355</b>	<b>770</b>
<b>Directorate Reserves</b>	<b>13,376</b>	<b>-6,248</b>	<b>11,743</b>	<b>18,871</b>	<b>11,674</b>	<b>7,197</b>
<b>Corporate</b>						
Carry Forward Reserve	0	0	0	0	0	0
Efficiency Reserve	2,876	-430	62	2,508	2,876	-368
Transition/Transformation Reserve	0	-1,878	4,000	2,122		2,122
<b>Corporate Total</b>	<b>2,876</b>	<b>-2,308</b>	<b>4,062</b>	<b>4,630</b>	<b>2,876</b>	<b>1,754</b>
<b>Total Revenue Reserves</b>	<b>55,782</b>	<b>-33,387</b>	<b>38,108</b>	<b>60,503</b>	<b>47,937</b>	<b>12,566</b>
<b>Other Reserves</b>						
Insurance Reserve	7,086	0	994	8,080	7,086	994
Business Rates Reserve	494	-871	494	117	494	-377
<b>Capital Reserves</b>						
Capital Reserve	23,758	-422	352	23,688	23,758	-70
Prudential Borrowing Reserve	10,301	-90	577	10,788	10,301	487
<b>Total Capital Reserves</b>	<b>34,059</b>	<b>-512</b>	<b>929</b>	<b>34,476</b>	<b>34,059</b>	<b>417</b>
<b>Cash Flow Reserves</b>						
Budget Reserve	8,711	-7,506	0	1,205	1,259	-54
<b>Total Cash Flow Reserves</b>	<b>8,711</b>	<b>-7,506</b>	<b>0</b>	<b>1,205</b>	<b>1,259</b>	<b>-54</b>
<b>Total Other Reserves</b>	<b>50,350</b>	<b>-8,889</b>	<b>2,417</b>	<b>43,878</b>	<b>42,898</b>	<b>980</b>
<b>Total Reserves</b>	<b>106,132</b>	<b>-42,276</b>	<b>40,525</b>	<b>104,381</b>	<b>90,835</b>	<b>13,546</b>

Commentary
The bulk of the movement this year was due to the reserve being used to part fund the investment costs relating to the IBC Partnership. This will be repaid to the reserve in future years. This surplus has arisen under the operation of the Road Traffic Regulation Act 1984 (section 55). The purposes for which these monies can be used are defined by statute.
To fund engineering (cell) work at Dix Pit waste management site and any on-going liabilities due to the closure of other landfill sites To fund financial liabilities due to any contract deficit mechanism payments as part of the Energy from Waste contract
To hold Oxford Western Conveyance flood relief scheme contributions
To support various Coroner's Service projects. This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve. To be used for refurbishing the Registration buildings and facilities To be used to fund projects which will contribute to the business strategy Reserve includes: Village Hall Grants, Library Strategy, Museums and Cultural loans; funding for digitisation projects and donations.
The Carry Forward reserve allows budget managers to carry forward under and over spent budgets between financial years in accordance with the County Council's budget management arrangements, subject to Cabinet approval. This reserve is being used to support the implementation of the business strategies and the Medium Term Financial Plan. This reserve was established as part of the 2016/17 budget process to utilise one-off grant funding from the Government to fund the Council's Fit for the Future Transformation programme.
This reserve is to smooth the volatility of Business Rates income.
This reserve has been established for the purpose of financing capital expenditure in future years. This reserve is to meet the costs of borrowing for increased funding for the capital programme. Similar contributions are to be made each year with draw downs being required as costs are incurred.
This reserve is being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.

**Provisional Outturn Report 2016/17**  
**CABINET - 20 June 2017**  
**School Balances**

1. Number of Schools with Deficit/Surplus Budgets

	Number of Schools 31 March 2016		Number of Schools 31 March 2017	
	Deficit Balance	Surplus Balance	Deficit Balance	Surplus Balance
Primary	15	163	16	155
Secondary	3	3	3	0
Special	2	7	4	5
<b>Total</b>	<b>20</b>	<b>173</b>	<b>23</b>	<b>160</b>

2. Balances as at 31 March 2016 and 31 March 2017

	Balances at 31 March 2016			Balances at 31 March 2017		
	Deficit Balance	Surplus Balance	Total Balance	Deficit Balance	Surplus Balance	Total Balance
	£m	£m	£m	£m	£m	£m
Primary	0.494	-12.697	-12.203	0.546	-11.679	-11.133
Secondary	1.071	-0.857	0.214	1.587	0	1.587
Special	0.078	-0.928	-0.85	0.161	-1.048	-0.887
<b>Total</b>	<b>1.643</b>	<b>-14.482</b>	<b>-12.839</b>	<b>2.294</b>	<b>-12.727</b>	<b>-10.433</b>
Schools Contingency, Closed Schools and Other Balances			-7.809			-7.851
School Loans and Other School Related Reserves			-0.036			-0.089
<b>Schools Balance as shown in Annex 3a</b>			<b>-20.684</b>			<b>-18.373</b>

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	Balances 31 March 2017	
	Largest Individual Surplus	Largest Individual Deficit
	£m	£m
Primary	0.542	0.181
Secondary	0	1.026
Special	0.661	0.084

**Provisional Outturn Report 2016/17**  
**CABINET - 20 June 2017**  
**General Revenue Balances**

Date	Outturn 2016/17		Budget 2016/17
	£m	£m	£m
General Balances: Outturn 2015/16	18.984		17.517
County Fund Balance		<b>18.984</b>	<b>17.517</b>
Planned Contribution to Balances		2.000	2.000
Planned Contribution from Balances			
<b>Original forecast outturn position 2015/16</b>		<b>20.984</b>	<b>19.517</b>
<b>Additions</b>			
		0.000	0.000
<b>Calls on balances deducted</b>			
Oct-16 Network & Asset Management - Transport Infrastructure Code	-0.071		
Oct-16 Legal Services - counsel expenditure pressure	-0.300		
Feb-17 Legal Services - counsel expenditure pressure	-0.157		
Total calls on balances		-0.528	-2.000
<b>Net Directorate Overspend</b>		-1.612	
		-1.612	
<b>Strategic Measures Underspend</b>		1.126	
		1.126	
<b>Other items</b>		0.000	
		0.000	
<b>Net General Balances</b>		<b>19.970</b>	<b>17.517</b>
<b>Total Gross Expenditure Budget</b>		<b>828.623</b>	<b>798.025</b>
<b>Balances as a % of Gross Expenditure</b>		<b>2.41%</b>	<b>2.20%</b>
<b>Net Balances</b>		<b>19.970</b>	
<b>Revised Outturn position</b>		<b>19.970</b>	

## Provisional Outturn Report 2016/17

CABINET - 20 June 2017

On/Off-Street Car Parking 2016/17 - Actual Income / Expenditure And Impact On Parking Reserve

	ON - STREET PARKING							OFF - STREET PARKING					
	OXFORD CITY Pay & Display	OXFORD CITY Parking Contraventions	OXFORD CITY Designated Parking Places	ABINGDON	HENLEY	WALLINGFORD & FARINGDON	SUBTOTAL a	BUS LANE CAMERA ENFORCEMENT b	TOTAL ON - STREET PARKING a+b	WATER EATON PARK AND RIDE c	THORNHILL PARK AND RIDE d	BICESTER PARK AND RIDE e	TOTAL OFF-STREET PARKING c+d+e
	£	£	£	£	£		£	£	£	£	£	£	£
<b>EXPENDITURE</b>													
PURCHASE EQUIPMENT							0	5,843	5,843	1,711	20,472		22,183
MANAGEMENT CONTRACT	588,142	743,519	438,776	22,976	94,036		1,887,450	221,411	2,108,861	144,658	179,578		324,236
STAFF COSTS	33,330	31,289	31,309	4,082	4,082		104,092	79,600	183,692	10,205	10,205		20,410
PARKING SHOP	5,502	11,004	85,832				102,338	5,502	107,840	1,100	1,100		2,201
OTHER	35,295	79,277	16,660	2,090	1,910	6,717	141,949	25,213	167,162	49,171	214,811	13,261	277,243
<b>TOTAL EXPENDITURE</b>	<b>662,269</b>	<b>865,090</b>	<b>572,577</b>	<b>29,148</b>	<b>100,029</b>	<b>6,717</b>	<b>2,235,830</b>	<b>337,569</b>	<b>2,573,399</b>	<b>206,846</b>	<b>426,167</b>	<b>13,261</b>	<b>646,273</b>
<b>INCOME</b>													
TOTAL	-2,794,144	-617,092	-1,058,596	-48,537	-111,874	-3,073	-4,633,316	-724,331	-5,357,647	-212,914	-558,780		-771,693
<b>TOTAL INCOME</b>	<b>-2,794,144</b>	<b>-617,092</b>	<b>-1,058,596</b>	<b>-48,537</b>	<b>-111,874</b>	<b>-3,073</b>	<b>-4,633,316</b>	<b>-724,331</b>	<b>-5,357,647</b>	<b>-212,914</b>	<b>-558,780</b>	<b>0</b>	<b>-771,693</b>
<b>NET SURPLUS (-) or DEFICIT (+)</b>	<b>-2,131,875</b>	<b>247,997</b>	<b>-486,019</b>	<b>-19,388</b>	<b>-11,845</b>	<b>3,643</b>	<b>-2,397,486</b>	<b>-386,762</b>	<b>-2,784,248</b>	<b>-6,068</b>	<b>-132,613</b>	<b>13,261</b>	<b>-125,420</b>
			<b>-238,021</b>										

Balance on Parking Reserve as at 1 April 2016 **-1,879,015**

Designated parking places refer to any bay designated to a class of vehicle or specific purpose and include pay & display bays (some enforcement of rather than income from parking charges), resident's bays, business bays, disabled bays, loading bays, doctors bays, ambulance bays, etc. whether they are inside of outside of a controlled parking zone.

Parking contraventions are any other contraventions whether they be inside or outside of controlled parking zones.

On-Street Parking	-2,397,486	(a)
Unallocated Cardnet Receipts	-828	not included in the table above
Surplus from Camera Enforcement	-386,762	(b)
Surplus from Thornhill P&R	-132,613	(d)
Surplus from Water Eaton	-6,068	(c)
<b>TOTAL CONTRIBUTION TO PARKING RESERVE</b>	<b>-2,923,756</b>	

Deficit from Bicester P&R	13,261	(e)
<b>TOTAL CONTRIBUTION FROM PARKING RESERVE</b>	<b>13,261</b>	

Contribution to 2016/17 revenue budget 2,000,000

Balance on Parking Reserve as at 31 March 2017 **-2,789,510**

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## Summary outturn position compared to the original capital programme, latest updated capital programme and latest forecast

Capital Expenditure	Original Capital Programme (Council Feb 2016) £000	Latest Capital Programme (Council Feb 2017) £000	Latest Forecast Position (as at end of Feb 2017) £000	Actual Expenditure 2016/17 £000	Variation to Original Capital Programme		Variation to Latest Capital Programme		Variation to Latest Reported Position	
					£000	%	£000	%	£000	%
<b><u>Directorate Programmes</u></b>										
Children, Education & Families	52,410	50,675	50,075	46,320	-6,090	-12%	-4,355	-9%	-3,755	-7%
Social & Community Services	11,244	15,159	15,159	13,401	2,157	19%	-1,758	-12%	-1,758	-12%
Environment & Economy - Transport	47,738	46,733	45,313	39,673	-8,065	-17%	-7,060	-15%	-5,640	-12%
Environment & Economy - Other	11,639	9,761	9,761	1,555	-10,084	-87%	-8,206	-84%	-8,206	-84%
Corporate Services	10,299	15,217	7,220	8,291	-2,008	-19%	-6,926	-46%	1,071	15%
<b>Total Directorate Programmes Expenditure</b>	<b>133,330</b>	<b>137,545</b>	<b>127,528</b>	<b>109,240</b>	<b>-24,090</b>	<b>-18%</b>	<b>-28,305</b>	<b>-21%</b>	<b>-18,288</b>	<b>-14%</b>
Schools Capital	1,148	1,785	1,785	1,803	655	57%	18	1%	18	1%
Earmarked Reserves	5,340	699	399	0	-5,340	100%	-699	-100%	-399	-100%
<b>Total Capital Programme Expenditure</b>	<b>139,818</b>	<b>140,029</b>	<b>129,712</b>	<b>111,043</b>	<b>-28,775</b>	<b>-21%</b>	<b>-28,986</b>	<b>-21%</b>	<b>-18,669</b>	<b>-14%</b>
<u>Technical Accounting Adjustments</u>										
Capitalisation of Revenue Expenditure										
Highways Maintenance										
Repairs & Maintenance										
Vehicles										
ICT Hardware & Software				212						
Sub-total				212						
<b>Total Capital Expenditure</b>				<b>111,255</b>						

## Use of Resources Performance

Directorate	Original Capital Programme (Council Feb 2016) £'000s	Actual Expenditure 2016/17 £'000s	Variance to original programme £'000s	Use of Resources %	Grant Reductions / Project removals £'000s	Additional Resources £'000s	Other Technical Changes and Third Party Dependencies £'000s	Cost savings/ contingencies returned £'000s	Adjusted Variation £'000s	Adjusted Use of Resources %
Children, Education & Families	52,410	46,320	-6,090	-12%					-6,090	-12%
Social & Community Services	11,244	13,401	2,157	19%		4,532			-2,375	-21%
Environment & Economy - Transport	47,738	39,673	-8,065	-17%			-4,019		-4,046	-8%
Environment & Economy - Other	11,639	1,555	-10,084	-87%			-7,454		-2,630	-23%
Corporate Services	10,299	8,291	-2,008	-19%			-2,012		4	0%
<b>Total Directorate Programmes</b>	<b>133,330</b>	<b>109,240</b>	<b>-24,090</b>	<b>-18%</b>	<b>0</b>	<b>4,532</b>	<b>-13,485</b>	<b>0</b>	<b>-15,137</b>	<b>-11%</b>
Schools Capital	1,148	1,803	655	57%					655	57%
Earmarked Reserves	5,340	0	-5,340	0%					-5,340	0%
<b>Total Capital Programme</b>	<b>139,818</b>	<b>111,043</b>	<b>-28,775</b>	<b>-21%</b>	<b>0</b>	<b>4,532</b>	<b>-13,485</b>	<b>0</b>	<b>-19,822</b>	<b>-14%</b>

## Summary Capital Financing Position

Capital Financing	Original Capital Programme (Council Feb 2016) £000	Latest Capital Programme (Council Feb 2017) £000	Actual Financing 2016/17 £000	Variation to Original Capital Programme £000	Variation to Latest Capital Programme £000
SCE(R) Formulaic Capital Allocations - Grant	58,878	46,820	47,859	-11,019	1,039
Devolved Formula Capital - Grant	1,148	1,785	1,367	219	-418
Other Grants	11,175	16,933	15,682	4,507	-1,251
Developer Contributions	36,240	40,465	36,765	525	-3,700
Other External Contributions	1,075	1,417	0	-1,075	-1,417
Revenue Funding	209	450	632	423	182
Prudential Borrowing	26,000	21,842	8,729	-17,271	-13,113
Capital Receipts/Reserves	5,093	0	0	-5,093	0
<b>Total Capital Programme Financing</b>	<b>139,818</b>	<b>129,712</b>	<b>111,034</b>	<b>-28,784</b>	<b>-18,678</b>
Revenue funding of capitalised revenue expenditure	0	0	212		
Capital Revenue Switches	0	0	9		
<b>Total Capital Financing</b>	<b>139,818</b>	<b>129,712</b>	<b>111,255</b>		

Capital Balances	Balance brought forward at 1 April 2016 £000	Original planned balance carried forward £000	Latest planned balance carried forward £000	Actual balance carried forward at 31 Mar 2017 £000	Variation to Original Capital Programme £000	Variation to Latest Capital Programme £000
Capital Reserve	23,758	23,335	23,758	23,688	353	-70
Capital Receipts Unapplied	18,043	15,683	20,088	19,899	4,216	-189
Capital Grants Reserve	2,942	1,167	9,447	11,773	10,606	2,326
<b>Total</b>	<b>44,743</b>	<b>40,185</b>	<b>53,293</b>	<b>55,360</b>	<b>15,175</b>	<b>2,067</b>

Capital Grants (excluding school local balances)	Balance brought forward at 1 April 2016 £000	Balance carried forward at 31 Mar 2017 £000
Receipts in Advance (ringfenced/eligible spend not yet incurred)	7,374	4,787
<b>Total</b>	<b>7,374</b>	<b>4,787</b>

Ref	Scheme	Original Capital Programme (Council Feb 2016) £000	Latest Capital Programme (Council Feb 2017) £000	Latest Reported Position (as at end of Feb 2017) £000	Actual Expenditure 2016/17 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Reported Position £000	Comments
1)	<b>Provision of School Places (Basic Need)</b> Existing Demographic Pupil Provision (Basic Needs Programme)	13,570	3,850	3,100	1,930	-11,640	-1,920	-1,170	Provision transferred to schemes below. Reprofile to reflect revised delivery timetable. Provision held for the settlement of final accounts. Complete July 2016. Complete Nov 2016. Phase 1 complete May 2016. Complete Sept 2016. Complete Feb 2017. Phase 1 complete Aug 16, Phase 2 complete Dec 2016. Old Pre-School converted Aug 16. Complete Dec 2016. Complete August 2016. Complete Dec 2016. Complete Sept 2016. On-site. Forecast completion P1 June 2017 & P2 Dec 2017. Complete March 2017. Stage 2 approved.
2)	11/12 - 15/16 Basic Need Programme Completions	1,069	1,100	1,100	994	-75	-106	-106	
3)	Banbury, Hill View - Expansion to 3FE (ED825)	620	875	875	837	217	-38	-38	
4)	Hook Norton - Expansion to 1.5FE (ED827)	825	1,025	1,025	1,025	200	0	0	
5)	Banbury, Queensway - Expansion to 2FE (ED831)	500	650	650	599	99	-51	-51	
6)	Steventon, St Michael's - Expansion to 1FE (ED839)	0	600	600	531	531	-69	-69	
7)	Bicester, Longfields - Expansion to 2FE (ED871)	1,616	1,900	1,900	1,892	276	-8	-8	
8)	Yarnton, William Fletcher Phase 3 - Expansion to 1.5FE (ED853)	0	1,075	1,075	1,038	1,038	-37	-37	
9)	Edward Feild - 2 classrooms (ED890)	0	200	200	182	182	-18	-18	
10)	Mabel Prichard - 1 classroom (ED850)	0	425	425	426	426	1	1	
11)	Northfield - 2 classrooms (ED894)	0	200	200	187	187	-13	-13	
12)	Adderbury, Christopher Rawlins - Expansion to 1.5FE (ED875)	0	1,100	1,100	511	511	-589	-589	
13)	SS Phillip & James School – land for additional Playing Field (ED851)	0	0	200	303	303	303	103	
14)	Drayton - Expansion to 1FE (ED886)	0	0	50	50	50	50	0	
	<b>Basic Need Sub-total</b>	<b>18,200</b>	<b>13,000</b>	<b>12,500</b>	<b>10,505</b>	<b>-7,695</b>	<b>-2,495</b>	<b>-1,995</b>	
	<b>Growth Portfolio - New Schools</b>								
15)	Didcot, Great Western Park (Primary 1) - 14 classroom (ED816)	4,188	6,275	6,275	5,827	1,639	-448	-448	Out of Tolerance report approved. Complete Sept 2016. Awaiting EOT Claims. Complete March 2017. Complete March 2017. Forecast Completion May 2017 Design development. EFA procurement framework. Design development. EFA procurement framework. Design development. Design development.
16)	Bodicote, Longford Park - 10 classroom (ED866)	4,750	5,325	5,325	4,950	200	-375	-375	
17)	Bicester Exemplar Eco-development - Primary 1 Phase 1 (7 classroom) (ED865)	4,164	4,350	4,350	4,332	168	-18	-18	
18)	Didcot, Great Western Park - Secondary (Phase 1) (ED836)	13,500	13,500	13,500	14,462	962	962	962	
19)	Didcot, Great Western Park - Primary 2 (14 classroom)	250	500	500	632	382	132	132	
20)	Bicester - Secondary P1 (incl existing schools)	400	250	250	47	-353	-203	-203	
21)	Oxford - Barton (West)	250	250	250	37	-213	-213	-213	
22)	Banbury, Southam Road	0	0	0	17	17	17	17	
23)	Project Development Budget	100	0	0	0	-100	0	0	
24)	New School Programme Completions	56	50	50	68	12	18	18	
	<b>Growth Portfolio Sub-total</b>	<b>27,658</b>	<b>30,500</b>	<b>30,500</b>	<b>30,372</b>	<b>2,714</b>	<b>-128</b>	<b>-128</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2016) £000	Latest Capital Programme (Council Feb 2017) £000	Latest Reported Position (as at end of Feb 2017) £000	Actual Expenditure 2016/17 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Reported Position £000	Comments
	<b>Children's Home Programme</b>								
25)	Thame - Assessment Centre (ED847/1)	100	100	100	10	-90	-90	-90	Complete July 16.
26)	Didcot - Move on Home (ED847/2)	60	75	75	-2	-62	-77	-77	Complete Apr 16.
27)	Eynsham - Assessment Centre (ED847/3)	750	950	950	958	208	8	8	Complete Dec 16.
28)	Witney - Move on Home (ED847/4)	675	750	750	619	-56	-131	-131	Complete Sept 16.
		<b>1,585</b>	<b>1,875</b>	<b>1,875</b>	<b>1,585</b>	<b>0</b>	<b>-290</b>	<b>-290</b>	
	<b>Annual Programmes</b>								
29)	Schools Access Initiative	400	300	250	139	-261	-161	-111	Incorporated within SSM Programme.
30)	Health & Safety - Schools	300	0	0	0	-300	0	0	
31)	Temporary Classrooms - Replacement & Removal	325	75	75	-1	-326	-76	-76	
32)	Schools Accommodation Intervention & Support Programme	75	25	0	0	-75	-25	0	
33)	School Structural Maintenance (inc Health & Safety)	2,000	2,225	2,225	1,554	-446	-671	-671	
		<b>3,100</b>	<b>2,625</b>	<b>2,550</b>	<b>1,692</b>	<b>-1,408</b>	<b>-933</b>	<b>-858</b>	
	<b>Other Schemes &amp; Programmes</b>								
34)	CEF Transformation Programme - Children & Family Centres	0	1,150	1,150	917	917	-233	-233	Includes projects funded from new Early Years Capacity grant.
35)	Early Years Entitlement for Disadvantage 2 year olds	750	550	550	476	-274	-74	-74	
36)	Free School Meals (ED862)	634	750	750	755	121	5	5	
37)	Loans to Foster/Adoptive Parents (Prudentially Funded)	90	25	0	0	-90	-25	0	
38)	Small Projects	3	0	0	0	-3	0	0	
		<b>1,477</b>	<b>2,475</b>	<b>2,450</b>	<b>2,148</b>	<b>671</b>	<b>-327</b>	<b>-302</b>	
	<b>Retentions &amp; Oxford City Schools Reorganisation</b>								
39)	Retentions	390	200	200	18	-372	-182	-182	Provision held for the settlement of final accounts.
	<b>Sub-Total CEF</b>	<b>52,410</b>	<b>50,675</b>	<b>50,075</b>	<b>46,320</b>	<b>-6,090</b>	<b>-4,355</b>	<b>-3,755</b>	
						<b>-12%</b>	<b>-9%</b>	<b>-7%</b>	
	<b>School Capital</b>								
40)	Devolved Formula Capital	1,148	1,785	1,785	1,803	655	18	18	
	<b>Sub-Total Schools</b>	<b>1,148</b>	<b>1,785</b>	<b>1,785</b>	<b>1,803</b>	<b>655</b>	<b>18</b>	<b>18</b>	
	<b>CEF Capital Programme Total</b>	<b>53,558</b>	<b>52,460</b>	<b>51,860</b>	<b>48,123</b>	<b>-5,435</b>	<b>-4,337</b>	<b>-3,737</b>	
						<b>-10%</b>	<b>-8%</b>	<b>-7%</b>	

Ref	Scheme	Original Capital Programme (Council Feb 2016) £000	Latest Capital Programme (Council Feb 2017) £000	Latest Reported Position (as at end of Feb 2017) £000	Actual Expenditure 2016/17 £000	Variation to original Capital Programme £000	Variation to latest Capital Programme £000	Variation to latest Reported Position £000	Comments
1)	<b>Public Health</b>								
	Public Health	0	0	0	0	0	0	0	
	<b>Public Health Programme Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Community Safety Programme</b>								
	<b>Fire &amp; Rescue Service</b>								
2)	Fire Equipment (SC112)	0	81	81	35	35	-46	-46	
3)	Relocation of Rewley Training Facility	50	25	25	0	-50	-25	-25	
4)	Fire Review Development Budget	200	50	50	5	-195	-45	-45	
	<b>Community Safety Programme Total</b>	<b>250</b>	<b>156</b>	<b>156</b>	<b>40</b>	<b>-210</b>	<b>-116</b>	<b>-116</b>	
	<b>Social Care for Adults Programme</b>								
	<b>Adult Social Care</b>								
5)	Adult Social Care Programme	500	750	750	308	-192	-442	-442	Original programme reduced. Expenditure will now occur later. To be reviewed in 2017/18
	<b>Residential</b>								
6)	Oxfordshire Care Partnership	8,990	8,719	8,719	8,448	-542	-271	-271	
7)	<b>Specialist Housing Programme</b>								
	ECH - New Schemes and Adaptations to Existing Properties	1,373	750	750	0	-1,373	-750	-750	Awaiting Social Housing providers and sites to progress
8)	ECH - Completed Schemes	0	0	0	0	0	0	0	
9)	Deferred Interest Loans (CSDP)	125	125	125	55	-70	-70	-70	
10)	Disabled Facilities Grant	0	4,532	4,532	4,532	4,532	0	0	In-year allocation - Delivered via funding agreement with District Councils.
11)	Autism Capital Grant	0	18	18	18	18	0	0	In-year allocation - Delivered via funding agreement with District Councils.
	<b>Social Care for Adults Programme Total</b>	<b>10,988</b>	<b>14,894</b>	<b>14,894</b>	<b>13,361</b>	<b>2,373</b>	<b>-1,533</b>	<b>-1,533</b>	
	<b>Strategy &amp; Transformation Programme</b>								
	<b>Strategy &amp; Transformation Programme Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Retentions &amp; Minor Works</b>								
12)	Retentions & Minor Works	6	109	109	0	-6	-109	-109	Provision held for the settlement of final accounts.
	<b>S&amp;CS Capital Programme Total</b>	<b>11,244</b>	<b>15,159</b>	<b>15,159</b>	<b>13,401</b>	<b>2,157</b>	<b>-1,758</b>	<b>-1,758</b>	
						<b>19%</b>	<b>-12%</b>	<b>-12%</b>	

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	<u>CITY DEAL PROGRAMME</u>								
	<u>Science Transit</u>								
1)	Kennington & Hinksey Roundabouts	104	116	116	-2	-106	-118	-118	Still awaiting settlement of final account Further options work has put capital works on hold.
2)	Hinskey Hill Northbound Slip Road	537	462	327	121	-416	-341	-206	
	<u>Access to Enterprise Zone</u>								
3)	Harwell Link Rd Section 1 B4493 to A417	2,419	2,777	2,777	2,724	305	-53	-53	Complete - awaiting final accounts Construction start delayed as dependent on land acquisition. Unforecast variation mainly due to advance payments for utility diversion works not profiled in year of construction. On hold until after the Vale Local Plan examination has concluded.
4)	Harwell Link Rd Section 2 Hagbourne Hill	1,366	1,552	1,552	1,239	-127	-313	-313	
5)	Featherbed Lane and Steventon Lights	2,183	750	750	595	-1,588	-155	-155	
6)	Harwell, Oxford Entrance	1,466	0	0	55	-1,411	55	55	
	<u>Northern Gateway</u>								
7)	Cuttesslowe Roundabout	1,812	2,245	2,245	2,214	402	-31	-31	Completed - awaiting final costs
8)	Wolvercote Roundabout	1,670	2,351	2,365	2,367	697	16	2	Completed - awaiting final costs
9)	Loop Farm Link Road	951	952	952	29	-922	-923	-923	Project being assessed as part of A40 development
10)	Other City Deal Programme spend	0	-48	-48	40	40	88	88	Land costs to be allocated.
	<b>CITY DEAL PROGRAMME TOTAL</b>	<b>12,508</b>	<b>11,157</b>	<b>11,036</b>	<b>9,382</b>	<b>-3,126</b>	<b>-1,775</b>	<b>-1,654</b>	
	<u>LOCAL PINCH POINT PROGRAMME</u>								
11)	Milton Interchange	500	1,443	2,427	1,849	1,349	406	-578	Project completed. Substantially completed.
12)	A34 Chilton Junction Improvements	3,382	4,922	4,922	5,518	2,136	596	596	
	<b>LOCAL PINCH POINT PROGRAMME TOTAL</b>	<b>3,882</b>	<b>6,365</b>	<b>7,349</b>	<b>7,367</b>	<b>3,485</b>	<b>1,002</b>	<b>18</b>	
	<u>LOCAL GROWTH DEAL PROGRAMME</u>								
13)	Eastern Arc Phase 1 Access to Headington	4,131	3,635	1,936	1,650	-2,481	-1,985	-286	Programme has been re-profiled to later years
	Lodge Hill Slips		150	25	7	7	-143	-18	Programme has been re-profiled to later years
14)	Oxford Science Transit Phase 2 - A40 Public Transport improvements (project development)	350	318	318	285	-65	-33	-33	Initial Business Case approved April 2015. Full project cost expected £36.2m (£35m provision LGF allocation and £1.2m match funding)
	<b>LOCAL GROWTH DEAL PROGRAMME TOTAL</b>	<b>4,481</b>	<b>4,103</b>	<b>2,279</b>	<b>1,942</b>	<b>-2,539</b>	<b>-2,161</b>	<b>-337</b>	

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	<u>CITY DEAL PROGRAMME</u>									
	<u>SCIENCE VALE UK</u>									
15)	Cycleway improvements - Harwell Oxford to Didcot via Winnaway (GPF)	1,450	100	100	88	-1,362	-12	-12	Some cost increases, which will be met by funder.	
16)	Didcot Northern Perimeter Road 3 (project development)	0	332	131	67	67	-265	-64		
17)	Milton Park Employment Access Link: Backhill Tunnel	306	586	200	237	-69	-349	37		
	<b>SCIENCE VALE UK LOCALITY PROGRAMME TOTAL</b>	<b>1,756</b>	<b>1,018</b>	<b>431</b>	<b>392</b>	<b>-1,364</b>	<b>-626</b>	<b>-39</b>		
	<u>OXFORD</u>									
20)	Woodstock Rd, ROQ	469	75	60	43	-426	-32	-17		
21)	Riverside routes to Oxford city centre	1,218	571	515	530	-688	-41	15		
22)	Oxford Station to City Centre Improvements (Project Development)	0	160	130	104	104	-56	-26		
	<b>OXFORD LOCALITY PROGRAMME TOTAL</b>	<b>1,687</b>	<b>806</b>	<b>705</b>	<b>677</b>	<b>-1,010</b>	<b>-129</b>	<b>-28</b>		
	<u>BICESTER</u>									
	Bicester London Rd Cycle/Pedestrian Bridge	360				-360	0	0		Project no longer proceeding
24)	Bicester Perimeter Road (Project Development)	300	300	300	0	-300	-300	-300		No progress
	<b>BICESTER LOCALITY PROGRAMME TOTAL</b>	<b>660</b>	<b>300</b>	<b>300</b>	<b>0</b>	<b>-660</b>	<b>-300</b>	<b>-300</b>		
	<u>WITNEY AND CARTERTON</u>									
25)	Witney, A40 Downs Road junction (contribution)	0				0	0	0		Contribution not yet due
	<b>WITNEY AND CARTERTON LOCALITY PROGRAMME TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
	<u>COUNTYWIDE AND OTHER</u>									
26)	East-West Rail (contribution)	737	737	737	29	-708	-708	-708	Contribution not yet due	
29)	Small schemes (developer and other funded)	144	945	1,064	659	515	-286	-405	Projects brought into programme on ad hoc basis. Programme timetable slower than expected.	
30)	Completed schemes		293	301	176	176	-117	-125		
	<b>COUNTYWIDE AND OTHER TOTAL</b>	<b>881</b>	<b>1,975</b>	<b>2,102</b>	<b>864</b>	<b>-17</b>	<b>-1,111</b>	<b>-1,238</b>		
	<b>INTEGRATED TRANSPORT STRATEGY TOTAL</b>	<b>25,855</b>	<b>25,724</b>	<b>24,202</b>	<b>20,624</b>	<b>-5,231</b>	<b>-5,100</b>	<b>-3,578</b>		
						<b>-20%</b>	<b>-20%</b>	<b>-15%</b>		



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	<u>CITY DEAL PROGRAMME</u>								
	<u>STRUCTURAL MAINTENANCE PROGRAMME</u>								
31)	Carriageways	1,893	1,993	1,993	2,386	493	393	393	Various projects moved to 2017/18
32)	Surface Treatments	5,738	6,712	6,712	6,560	822	-152	-152	
33)	Footways	831	794	794	808	-23	14	14	
34)	Drainage	900	1,100	1,100	1,159	259	59	59	
35)	Bridges	1,682	1,437	1,437	1,146	-536	-291	-291	
36)	Public Rights of Way Foot Bridges	100	107	107	103	3	-4	-4	
37)	Street Lighting	990	250	250	363	-627	113	113	
38)	Section 42 contributions	570	632	632	677	107	45	45	
39)	Traffic Signals	250	250	250	331	81	81	81	
	<b>STRUCTURAL MAINTENANCE ANNUAL PROGRAMMES TOTAL</b>	<b>12,954</b>	<b>13,275</b>	<b>13,275</b>	<b>13,533</b>	<b>579</b>	<b>258</b>	<b>258</b>	Future budgets amended to reflect variances in the year
	<u>CHALLENGE FUND PROGRAMME</u>								
40)	Street Lighting	1,360	1,360	1,360	115	-1,245	-1,245	-1,245	2017/18 budget increased to compensate for underspend in 2016/17
41)	Drainage	1,250	1,296	1,275	1,297	47	1	22	
42)	Edge Strengthening	2,900	2,890	3,028	2,576	-324	-314	-452	
43)	Resurfacing	730	385	385	412	-318	27	27	
	<b>CHALLENGE FUND PROGRAMME TOTAL</b>	<b>6,240</b>	<b>5,931</b>	<b>6,048</b>	<b>4,400</b>	<b>-1,840</b>	<b>-1,531</b>	<b>-1,648</b>	
	<u>MAJOR SCHEMES AND OTHER PROGRAMMES</u>								
44)	Embankment Stabilisation Programme	0	147	147	71	71	-76	-76	Cost has been re-profiled to 2017/18
45)	A420/A34 Botley Junction & Cumnor Bypass	767	328	328	299	-468	-29	-29	
46)	A478 Playhatch Road (project development)		85	85	86	86	1	1	
47)	Drayton Depot Hardstanding			14		0	0	-14	
48)	Network Rail Electrification Bridge Betterment Programme	1,922	500	500	22	-1,900	-478	-478	
49)	Kennington Railway Bridge	0	714	714	818	818	104	104	
50)	Thames Towpath Reconstruction					0	0	0	
51)	Completed Major Schemes		29		-180	-180	-209	-180	
	<b>STRUCTURAL MAINTENANCE MAJOR SCHEMES &amp; OTHER TOTAL</b>	<b>2,689</b>	<b>1,803</b>	<b>1,788</b>	<b>1,116</b>	<b>-1,573</b>	<b>-687</b>	<b>-672</b>	
	<b>STRUCTURAL MAINTENANCE PROGRAMME TOTAL</b>	<b>21,883</b>	<b>21,009</b>	<b>21,111</b>	<b>19,049</b>	<b>-2,834</b>	<b>-1,960</b>	<b>-2,062</b>	
						<b>-13%</b>	<b>-9%</b>	<b>-10%</b>	
	<b>Transport Capital Programme Total</b>	<b>47,738</b>	<b>46,733</b>	<b>45,313</b>	<b>39,673</b>	<b>-8,065</b>	<b>-7,060</b>	<b>-5,640</b>	
						<b>-17%</b>	<b>-15%</b>	<b>-12%</b>	

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<b>ASSET STRATEGY IMPLEMENTATION</b>										
1)	Asset Strategy Implementation Programme	1,500	1,772	1,772	1,914	414	142	142	Includes ICT refresh programme, Speedwell Relocation Provision held for the settlement of final accounts.	
2)	Completed Projects	0	416	416	0	0	-416	-416		
<b>ASSET STRATEGY IMPLEMENTATION TOTAL</b>		<b>1,500</b>	<b>2,188</b>	<b>2,188</b>	<b>1,914</b>	<b>414</b>	<b>-274</b>	<b>-274</b>		
						<b>28%</b>	<b>-13%</b>	<b>-13%</b>		
<b>ENERGY EFFICIENCY IMPROVEMENT PROGRAMME</b>										
3)	SALIX Energy Programme	200	150	150	200	0	50	50		
4)	Rooftop Solar PV Programme	30	50	50	0	-30	-50	-50		
<b>ENERGY EFFICIENCY IMPROVEMENT PROGRAMME TOTAL</b>		<b>230</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>-30</b>	<b>0</b>	<b>0</b>		
						<b>-13%</b>	<b>0%</b>	<b>0%</b>		
<b>ANNUAL PROPERTY PROGRAMMES</b>										
5)	Minor Works Programme	200	177	177	99	-101	-78	-78		
6)	Health & Safety (Non-Schools)	24	24	24	0	-24	-24	-24		
<b>ANNUAL PROPERTY PROGRAMMES TOTAL</b>		<b>224</b>	<b>201</b>	<b>201</b>	<b>99</b>	<b>-125</b>	<b>-102</b>	<b>-102</b>		
						<b>-56%</b>	<b>-51%</b>	<b>-51%</b>		
<b>WASTE MANAGEMENT PROGRAMME</b>										
7)	Waste Recycling Centre Infrastructure Development	250	100	100	0	-250	-100	-100	Budget being held for other WMP purposes	
8)	Alkerton WRC	250	100	100	0	-250	-100	-100	To be funded by reallocation from other waste budgets.	
<b>WASTE MANAGEMENT PROGRAMME TOTAL</b>		<b>500</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>-500</b>	<b>-200</b>	<b>-200</b>		
						<b>-100%</b>	<b>-100%</b>	<b>-100%</b>		
<b>CORPORATE PROPERTY &amp; PARTNERSHIP PROGRAMMES</b>										
9)	Broadband (OXOnline) Project	6,577	6,172	6,172	-877	-7,454	-7,049	-7,049	Costs substantially below project cash flow, leading to over-accrual for 2015/16, and 2016/17 costs not reaching accrued figure. Contribution to third party project.	
10)	Spendlove Centre, Charlbury	158	300	300	115	-43	-185	-185		
11)	New Salt Stores & Accommodation	2,450	500	500	104	-2,346	-396	-396		
12)	Retentions (Completed Schemes)	0	0	0	0	0	0	0		
<b>WASTE MANAGEMENT PROGRAMME TOTAL</b>		<b>9,185</b>	<b>6,972</b>	<b>6,972</b>	<b>-658</b>	<b>-9,843</b>	<b>-7,630</b>	<b>-7,630</b>		
<b>E&amp;E (Other) Capital Programme Total</b>										
		<b>11,639</b>	<b>9,761</b>	<b>9,761</b>	<b>1,555</b>	<b>-10,084</b>	<b>-8,206</b>	<b>-8,206</b>		
						<b>-87%</b>	<b>-84%</b>	<b>-84%</b>		

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	<b>Community Services Programme</b>								
	<b>Libraries</b>								
1)	Bicester Library (CS13)	70	115	147	142	72	27	-5	Delivered via funding agreement. Complete March 2016. Calls on agreed contribution lower than expected in year
2)	Westgate Library	250	500	500	197	-53	-303	-303	
	<b>Community Services Programme Total</b>	<b>320</b>	<b>615</b>	<b>647</b>	<b>339</b>	<b>19</b>	<b>-276</b>	<b>-308</b>	
	<b>Partnerships</b>								
3)	Growing Places Fund	0	0	178	178	178	178	0	External delivery - Project progress slower than expected.
4)	Didcot Station Car Park Expansion (contribution)	8,074	9,007	500	638	-7,436	-8,369	138	
5)	Centre for Technology, Innovation & Skills (Activite Learning)	1,000	2,298	2,298	2,298	1,298	0	0	
6)	Centre for Applied Superconductivity	880	880	880	3,431	2,551	2,551	2,551	Grant due to be paid over next 4 years, but agreed to pay this year.
7)	Activate Care Suite	0	400	400	400	400	0	0	Project progress slower than expected.
8)	Advanced Engineering & Technical Skills Centre	0	2,000	2,000	676	676	-1,324	-1,324	
9)	Northway & Marston Flood Alleviation	0	0	300	321	321	321	21	
	<b>Partnerships Programme Total</b>	<b>9,954</b>	<b>14,585</b>	<b>6,556</b>	<b>7,942</b>	<b>-2,012</b>	<b>-6,643</b>	<b>1,386</b>	
10)	Retentions	25	17	17	10	-15	-7	-7	
	<b>Corporate Services Programme Total</b>	<b>10,299</b>	<b>15,217</b>	<b>7,220</b>	<b>8,291</b>	<b>-2,008</b>	<b>-6,926</b>	<b>1,071</b>	
						<b>-19%</b>	<b>-46%</b>	<b>15%</b>	

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Division(s): N/A
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## CABINET – 20 JUNE 2017

### STAFFING REPORT – QUARTER 2 2016/17

#### Report by Director for Human Resources

#### Introduction

1. This report provides an update on staffing numbers and related activity for the period 1 January 2017 to 31 March 2017. Progress will be tracked throughout the year on the movement of staffing numbers from those reported at 31 March 2016 as we continue to deliver our required budget savings. We also continue to track reductions since 1 April 2010 to reflect the impact on staffing numbers as we progress with our Business Strategy.

#### Current numbers

2. The staffing number (FTE) as at 31 March 2017 was 3404.86 employed in post. These figures exclude the school bloc. We continue to monitor the balance between full time and part time workers to ensure that the best interests of the Council and the taxpayer are served. The numbers as at 31 March 2017 were as follows - Full time 2488 and Part time 1632. This equates to a total of 3404.86 FTE employed in post.
3. The changes in staffing numbers since 31 March 2016 are shown in the table below. A breakdown of movements by directorates is provided at Appendix 1.

	<b>FTE Employed</b>
Reported Figures at 31 March 2016 – Non-Schools	3513.72
Changes – actual	- 108.86
Reported Figures at 31 March 2017 – Non-Schools	3404.86

## **Quarter 4 Update**

4. We remain committed to redeploying displaced staff wherever possible. This is getting more difficult as staffing numbers reduce across the Council. There was one employee redeployed this quarter.
5. An HR approval process is in place. It was re-launched as part of the transformation programme to ensure rigorous challenge takes place before any recruitment goes ahead, and that all alternatives have been considered. This is aimed to help deal with future reductions as a result of budget cuts, and to ensure our employees are deployed in the most efficient and cost effective way. Checks will be made to ensure posts which have been progressed to advert have been given the necessary approval.
6. We recognise that operational services are critical and cannot be left without any cover. Prudent use of agency staff is therefore deployed to ensure continuity of service. In common with all employers, the council deploys agency staff as cover for instances of maternity leave, illness and short-term gaps in recruitment where a permanent replacement is not due to arrive until sometime after an employee has left. As part of the re-launched recruitment freeze, a review of all temporary arrangements including agency, interims and casuals is taking place. Agency spend is continuing to reduce this quarter as indicated in paragraph 7 below.
7. The cost of agency staff this quarter is reported as £1,959,891, a reduction on last quarter of 7% (£148,769). A review of all temporary arrangements across the Council, including agency arrangements, is continuing.
8. We will continue to track progress on staff number movements during the year ahead. The overall reduction in FTE employed since 1 April 2016 is 3%. The Council has seen a reduction of 36.67% in FTE employed since 31 March 2010 – 1,972 FTE.

## **Accountability**

9. Staffing numbers continue to be monitored rigorously. All requests for recruitment are now reviewed by the HR Business Partners and Directorate Leadership Teams. Only posts which are considered business critical will be authorised.

## **RECOMMENDATION**

10. **The Cabinet is RECOMMENDED to note the report.**

**STEVE MUNN**  
**Director for Human Resources**

Contact Officer: Sarah Currell, HR Manager (Business Systems), Tel: 07867  
467793

26 April 2017

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<b>DIRECTORATE</b>	<b>FTE Employed at 31 March 2017</b>	<b>Changes in FTE Employed since 31 March 2016</b>	<b>Cost of Agency Staff * £</b>
<b>CHILDREN, EDUCATION &amp; FAMILIES</b>	1084.03	-111.31	434,414
<b>PUBLIC HEALTH</b>	24.08	2.12	4,082
<b>SOCIAL &amp; COMMUNITY SERVICES</b>	652.14	-37.51	893,607
<b>COMMUNITY SAFETY</b>	334.89	-6.85	6,081
<b>ENVIRONMENT &amp; ECONOMY</b>	380.06	-6.80	255,677
<b>CORPORATE SERVICES</b> (includes Transformation)	736.31	74.32	366,030
<b>CULTURAL SERVICES</b>	193.35	-22.83	0
<b>TOTAL</b>	<b>3404.86</b>	<b>-108.86</b>	<b>1,959,891</b>

Please note: Where employees are absent eg on maternity leave or long term sick and have been temporarily replaced, both the absent employee and the temporary employee will have been counted.

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Division(s): N/A

## **CABINET – 20 JUNE 2017**

### **APPOINTMENTS 2017/18**

#### **Report by Director of Law & Governance**

#### **Introduction**

1. The report asks the Cabinet to consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions. The report reflects the basis on which appointments to the respective bodies have been made in the past and, subject to any adjustments that may be considered appropriate, invites the Cabinet to agree arrangements for filling the councillor places on those bodies.
2. The schedule only refers to those appointments which are the direct responsibility of Cabinet to make. There are other outside body appointments that are the responsibility of the Remuneration Committee or local processes as appropriate.

#### **Joint Committees**

3. These are formal bodies set up to exercise statutory functions jointly with other authorities. Members of joint committees exercising executive functions must be members of the Cabinet.

The current joint committees are listed in **Section 1** of the Annex to this report.

#### **Local Statutory Bodies**

4. The County Council is required to set up and run a number of local bodies in connection with certain of its statutory functions, typically with other organisations. County Council representation is not generally limited to Cabinet Members.

The current local statutory bodies are listed in **Section 2**.

#### **Strategic Partnerships**

5. This category comprises Partnerships which the Cabinet has designated as 'strategic' and whose membership Cabinet has agreed should be linked to the role of Cabinet Member/s and not to individually named members. An exception in the past has been the representative on the Oxfordshire Safer Communities Partnership being the representative of the County Council on the Thames Valley Police & Crime Panel.

The current strategic partnerships are listed in **Section 3**.

## **Standing Advisory Bodies**

6. This category comprises bodies which have been set up on a permanent basis in connection with particular functions. They do not possess executive powers but provide a forum for discussion and liaison. County Council representation is not limited to Cabinet Members.

The current standing advisory bodies are listed in **Section 4**.

## **Informal Member/Officer Working Groups**

7. This is a diverse group of informal bodies set up from time to time to assist with the discharge of the responsibilities of the Cabinet. There is a wide variety of form and purpose, from purely internal management tools to inter-authority forums for overseeing issues of common interest. Members and officers share an equal status on these bodies, which are not subject to the access to information rules applying to formal committees and subcommittees; however, some are open to the public and may allow public address at their meetings.
8. These bodies cannot exercise executive functions themselves but provide available forum for discussion of issues outside the formal decision-making processes. Thus, where voting on such groups is permitted this can only be on the basis of an indicative view and cannot in any way bind the body responsible for the ultimate decision.

The informal member / officer working groups are listed in **Section 5**.

## **Strategic Outside Bodies**

9. The Cabinet is responsible for appointments to those outside bodies which it has identified as 'strategic' and which have been endorsed as such by the Council.

The strategic outside bodies are listed in **Section 6**.

## **Next Steps**

10. The report today is largely historical. It does not take into account many of the bodies on which Cabinet members may serve in their role as cabinet members nor does it consider the relevance to the County Council of providing representatives on all of the named bodies. It is recommended that a further review of outside bodies be carried out with a report to the October meeting of Cabinet

## **RECOMMENDATION**

11. **The Cabinet is RECOMMENDED to:**
  - (a) **agree appointments to the bodies set out in the Annex to this report;**

- (b) **agree that following a review of appointments a further report is submitted to the October meeting of Cabinet.**

**NICK GRAHAM**

Director of Law & Governance

Annex: Appointments Schedule 2017/18

Background papers: Nil

Contact Officer: Sue Whitehead, Principal Committee Officer  
Tel: 07393 001213

June 2017

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## APPOINTMENTS SCHEDULE 2017/18

## SECTION 1

## Joint Committees

<i>Joint Committee</i>	<b>Frequency of meetings (FOM)</b>	<b>Places</b>	<b>Appointees for 2014/15</b>
S.E. Fire Improvement Partnership Board	as required	4	Deputy Leader
Thames Valley Steering Group		2	Deputy Leader vacancy
Traffic Penalty Tribunal - Outside London Adjudication Committee	quarterly	1	Cabinet Member for the Environment
Growth Board		1	Leader (Deputy Leader as named substitute)

## Local Statutory Bodies

Statutory Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Ind
Adoption & Permanency Panels & Fostering Panels	3 per month	3	On the nomination of the political groups according to political balance:  Adoption & Permanency	2	1	1	0
	2 per month (occasionally 3 per month)	2	Fostering				
Standing Advisory Council for Religious Education (SACRE)		3	On the nomination of the political groups according to political balance	1	1	1	0



## Strategic Partnerships

Partnership	FOM	Appointees for 2014/15
Oxfordshire Partnership Board	2 per annum	Leader of the Council
Thematic Partnerships:		
Health & Well Being Board	3 per annum	Leader of the Council
Children's Trust Board	3 per annum	Cabinet Member for Children & Family Services
Health Improvement Board	3 per annum	Cabinet Member for Public Health & Education
Oxfordshire Local Enterprise Partnership	4 per annum	Leader of the Council
Safer Oxfordshire Partnership	3 per annum	Councillor Kieron Mallon in his role as representative on the Thames Valley Police & Crime Panel.
Oxfordshire Stronger Communities Alliance	4 per annum	Cabinet Member for Public Health & Education
Joint Management Group for Adults		

## SECTION 4

## Standing Advisory Bodies

Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Ind
Arts Council S. E. Region Board	3/4 per annum	1*	Cabinet Member for Property & Cultural  Nomination only – appointment process by Arts Council	1			
Music House Committee / Music Education Hub (Partnership) for Oxfordshire	3 per annum	3	On the nomination of the political groups according to political balance	2	1	0	0
Outdoor Centres House Committee (under review)		3	On the nomination of the political groups according to political balance	2	1	0	0
Schools Organisation Stakeholder Group (includes former Oxfordshire School Forum)	quarterly	5  1 observer (with no voting rights)	Non-executive County Council Members  On the nomination of the political groups according to political balance  Cabinet Member for Public Health & Education	3  Biles	1	1	

Young People's Well-Being Group	2	5	5 non-executive councillors on the nomination of the political groups according to political balance, to reflect as far as possible the geographic areas of the county; the Cabinet Member with responsibility for Children and Young People (ex officio)	3  Harrod	1	1	0

## Informal Member/Officer Working Groups

Working Group	FOM	Places	Basis of Appointment	Con Ind Alliance	Lab	Lib Dem	Ind
Corporate Parenting Panel	4 per annum	11	On the nomination of the political groups according to political balance, to include the Cabinet for Children Education & Families and the three members serving on the Fostering & Adoption Panels  Director for Children, Education & Families and Director for Social & Community Services or nominees	6	2	3	0
Oxfordshire County Council South Africa Link Group	2/3 per annum	4	On the nomination of the political groups according to political balance	2 Lovatt Gearing	1 Brighouse	1 D. Turner	0
<del>School Governor Appointments Panel</del>  Not required	<del>as required</del>	6	<del>On the nomination of the political groups according to political balance</del>  Representatives of the Children, Education & Families Governors Team	4	4	4	0
Minority Ethnic Consultative Forum.		3		1	1	1	

**CA9**

West End Steering Group	as required	2	Leader of the Council and Deputy Leader or representative	2 Hudspeth Heathcoat		0	0
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## SECTION 6

Strategic Outside Body	FOM	OCC Entitlement	Appointees for 2014/15
County Councils Network (CCN)	Council - 2 per annum Executive – 3 per annum Annual conference	4 county councillors	H Lindsay-Gale Vacancy vacancy
Local Government Association (LGA)	General Assembly -1 per annum	4 county councillors (* to cast additional OCC vote)	H* Hibbert-Biles Vacancy Vacancy
<del>LGA: Fire Commission-</del> <i>LGA have confirmed this is not appointed directly from individual Councils</i>	<del>As required</del>	<del>1 county councillor</del>	<del>Rose</del>
Oxfordshire Association of Local Councils	as required	1 county councillor	Gray
Oxfordshire Care Partnership Board	as required	1 county councillor	Heathcoat
Oxfordshire Countryside Access Forum	2/3 per annum	1 county councillor	Vacancy
Community First Oxfordshire (formerly Oxfordshire Rural Community Council)	as required	1 county councillor	Vacancy
<del>South East England Councils</del>  <i>No longer a member</i>	<del>Executive – 4 per annum AGM</del>	<del>1 county councillor- + 1 deputy</del>	

Division(s): N/A
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## CABINET – 20 JUNE 2017

### FORWARD PLAN AND FUTURE BUSINESS

#### Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/Ref
<b>Cabinet, 18 July 2017</b>	
<ul style="list-style-type: none"> <li> <p>▪ <b>Delegated Powers - July 2017</b> To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call-in.</p> </li> </ul>	Leader, Cabinet, 2017/017
<ul style="list-style-type: none"> <li> <p>▪ <b>Business Management &amp; Monitoring Report for Quarter 4 - July 2017</b> To note and seek agreement of the report.</p> </li> </ul>	Deputy Leader, Cabinet, 2017/016
<ul style="list-style-type: none"> <li> <p>▪ <b>Section 75 Agreement - Update 2017</b> To seek approval for amendments to the agreement that governs the pooled budget arrangements between health and social care.</p> </li> </ul>	Adult Social Care, Cabinet, 2017/077
<ul style="list-style-type: none"> <li> <p>▪ <b>Minerals and Waste Local Plan, Part 1 (Core Strategy)</b> To seek approval of the adoption of the Minerals and Waste Local Plan, Part 1 (Core Strategy)</p> </li> </ul>	Environment, Cabinet, 2017/058
<ul style="list-style-type: none"> <li> <p>▪ <b>City Centre Transport Improvements Relating to the Westgate Development</b> To seek approval of the permanent changes to Traffic Regulation Orders within the City Centre.</p> </li> </ul>	Environment, Cabinet, 2017/064
<ul style="list-style-type: none"> <li> <p>▪ <b>2017/18 Financial Monitoring &amp; Business Strategy Delivery Report - May 2017</b> Financial report on revenue and capital spending against budget allocations, including virements between budget heads and any necessary capital programme approvals.</p> </li> </ul>	Finance, Cabinet, 2017/014
<ul style="list-style-type: none"> <li> <p>▪ <b>Treasury Management 2016/17 Outturn</b> To review Treasury Management activity in 2016/17 in accordance with the CIPFA code of practice.</p> </li> </ul>	Finance, Cabinet, 2017/015

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>▪ <b>The Future of Chiltern Edge School</b><br/>To consider public consultation responses and decide whether to proceed to publish a statutory notice to close Chiltern Edge School.</li> </ul> | <p>Public Health &amp; Education,<br/>Cabinet,<br/>2017/057</p> |
|--|---|

**Cabinet Member for Environment, 20 July 2017**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Area Weight Limit - Burford</b><br/>To seek approval of the proposals.</li> </ul>  | <p>Cabinet Member for Environment,<br/>2017/021</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed One Way System - Lambs Crescent, Banbury</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member for Environment,<br/>2017/043</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Loading Bay - School Lane, Grove</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member for Environment,<br/>2017/025</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Relocation of a Toucan Crossing and Right Turn Ban - Bicester Road, Gosford</b><br/>To seek approval of the proposals.</li> </ul>                          | <p>Cabinet Member for Environment,<br/>2017/024</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed 30mph Speed Limit - The Hale, Chesterton</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member for Environment,<br/>2017/022</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton</b><br/>To seek approval of the proposals.</li> </ul>           | <p>Cabinet Member for Environment,<br/>2016/136</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Revised Speed Limit and Traffic Calming - Grove Road, Harwell</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member for Environment,<br/>2016/137</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Amendments to Cycle Tracks, 20mph Speed Limit and Waiting Restrictions - Access to Headington Scheme</b><br/>To seek approval of the proposals.</li> </ul> | <p>Cabinet Member for Environment,<br/>2017/007</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Amendments to Parking Restrictions - Frenchay Road, Oxford</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member for Environment,<br/>2016/083</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Extension to Double Yellow Lines - Rock Road, Carterton</b><br/>To seek approval of the proposals.</li> </ul>  | <p>Cabinet Member for Environment,<br/>2016/135</p> |



- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Double Yellow Lines - Cromwell Way and Water Eaton Lane, Gosford</b><br/>To seek approval of the proposals.</li> </ul>                                     | <p>Cabinet Member<br/>for Environment,<br/>2017/046</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed 30mph Speed Limit Extension - Rectory Road, Great Haseley</b><br/>To seek approval of the proposals.</li> </ul>  | <p>Cabinet Member<br/>for Environment,<br/>2017/048</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Experimental Amendments to Bus Lane Order - A4165 Banbury Road, Oxford</b><br/>To seek approval of the proposals.</li> </ul>                               | <p>Cabinet Member<br/>for Environment,<br/>2017/053</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed 30mph Speed Limit Extension - B4016 Appleford Road, Sutton Courtenay</b><br/>To seek approval of the proposals.</li> </ul>                                 | <p>Cabinet Member<br/>for Environment,<br/>2017/054</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Speed Limit - A417 Wantage to Lockinge</b><br/>To seek approval of the proposals.</li> </ul>   | <p>Cabinet Member<br/>for Environment,<br/>2017/055</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Zebra Crossing - B471 South of Reading Road Crossroads, Woodcote</b><br/>To seek approval of the proposals.</li> </ul>                                     | <p>Cabinet Member<br/>for Environment,<br/>2017/056</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed 40mph Speed Limit - Milton Road/Harwell Road, Sutton Courtenay, Harwell and Didcot</b><br/>To seek approval of the proposals.</li> </ul>                   | <p>Cabinet Member<br/>for Environment,<br/>2017/065</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Zebra Crossing and Amendments to Waiting Restrictions - The Broadway, Didcot</b><br/>To seek approval of the proposals.</li> </ul>                         | <p>Cabinet Member<br/>for Environment,<br/>2017/068</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed 30mph and 40pmh Speed Limits and Amended Traffic Calming - Church Road, Hanborough</b><br/>To seek approval of the proposals.</li> </ul>                   | <p>Cabinet Member<br/>for Environment,<br/>2017/069</p> |
| <ul style="list-style-type: none"> <li>▪ <b>Proposed Amendment to Bus Lane North of A40 Cutteslowe Roundabout - A4165 Banbury Road, Cutteslowe Roundabout</b><br/>To seek approval of the proposals.</li> </ul> | <p>Cabinet Member<br/>for Environment,<br/>2017/072</p> |

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